

Portland Observer JOB FINDER

Tektronix Opportunities

Food Service Attendant

On call, temporary cafeteria work available both day and night. Prior experience in food preparation and serving helpful. These jobs can lead to permanent positions.

Keypunch Operators

We have immediate permanent openings for swing shift Keypunch Operators. Formal keypunch schooling or equivalent work experience required. Familiarity with 129 IBM card punch or Intorex key to disc desirable.

Part Time Assembler

Part time positions available for electronic assembly work. Good vision and the ability to do detailed work required. Training will be provided.

Clerk Typist

Will perform diversified clerical, statistical, skilled duties. Average typing ability required.

Secretary

Will perform advanced secretarial, stenographic and clerical duties. Two years' secretarial training or experience required. Above average typing ability, and shorthand or transcription skills necessary.

Benefits include liberal insurance and retirement programs, educational support and profit sharing plan.
Apply at Tektronix Industrial Park or write to: TEKTRONIX, INC., P.O. Box 500-P, Beaverton, OR 97077.
An equal opportunity employer m/f.

Tektronix
COMMITTED TO EXCELLENCE

PBX Operators

Tektronix has an immediate opening for a temporary, on-call, PBX operator. There is also a possibility of a permanent position occurring. One year recent cord board experience is required.

Apply in person, Monday through Wednesday, 8:30 a.m. to 11:30 a.m., or if unable to apply in person, call 644-0161, ext. 7341. Gloria Walters, Employment Office, Tektronix Industrial Park, P.O. Box 500, Beaverton, Oregon 97077.
An Equal Opportunity Employer m/f/h.

Tektronix
COMMITTED TO EXCELLENCE

Bank

CLERKS

Full-time and part-time positions for persons with good typing (50 wpm), 10-key skills and math oriented. Various shifts. Downtown location. Excellent working conditions and fringe benefits. Cafeteria provided.

TELLERS

Experienced teller openings. Various locations, 9-12 months. Experience required.

PROOF OPERATORS

Full and part-time openings, day and eve shifts available. Prefer experience, but will consider recent keypunch school graduates.

WORD PROCESSING SPECIALISTS

Part-time openings, 5 pm-10 pm, Mon-Fri. Excellent typing skills.

U.S. National Bank of Oregon

Apply Personnel Office 10-2:30 p.m.
U.S. Bank Plaza
555 S.W. Oak
An Equal Opportunity Employer

Extra income guaranteed stuffing envelopes. Send stamped addressed envelope for information to: Powers Publications, Dept. PO, 1320 S.E. 158th, Portland, OR. 97233.

COMPOSER OPERATOR — GENERAL CLERK

Opening in our Graphics Department. Some knowledge of typesetting or photo comp set. Must be accurate typist with good general clerk skills. \$625 monthly to start. Cedar Hills location. Call Personnel 643-7661.

An Equal Opportunity Employer

POLICY TYPIST

Opening with North Pacific Insurance Company. General typing skills, 40-50 wpm, excellent benefits, \$600 monthly to start. Cedar Hills location. Call Personnel 643-7661.

An Equal Opportunity Employer

LABORATORY ASSISTANT

For Forest Ecology/Soil Science project. B.S. degree required. Appointment as Research Assistant Unclassified. Salary \$10,000 per year. Position full-time for one year, subject to renewal thereafter based on continued grant support. Send letter of application, curriculum vitae, transcript, and three letters of recommendation to Dr. John C. Gordon, Head, Department of Forest Science, Oregon State University, Corvallis, Oregon 97331. Please cite Position No. 002-122 when applying. OSU is an Affirmative Action Equal Employment Opportunity Employer and complies with Section 504 of the Rehabilitation Act of 1973.

CULINARY Assistant Cook on call

Interested in quality cooking and salad making. Prefer two years formal culinary training and a minimum of one year practical experience in quantity cooking. \$4.16 hour.

Culinary Workers on call

Responsibilities may include dishwashing, tray-line, serving, food preparation, and cleaning. \$3.86 hr.

Apply between 9 am to 2 pm.

Employee Relations
Good Samaritan Hospital and Medical Center
2183 N.W. Northrup

An Equal Opportunity Employer

WHO EVER SAID THE MAN WHO DISCOVERS A CURE FOR CANCER IS GOING TO BE WHITE. OR EVEN A MAN?

This black woman could be America's hope... she's a United Negro College Fund graduate who could dedicate her life to finding a cure for cancer. A cure that could save thousands of lives each year. And fill every black person's heart with pride. So support black education. Send your check to the United Negro College Fund, Box Q, 500 East 62nd St., New York, N.Y. 10021.

GIVE TO THE UNITED NEGRO COLLEGE FUND
A mind out there is a treasure to be used.
A Public Service of This Newspaper & The Advertising Council

NEIGHBORHOOD ASST. COOR.
For S.E. Portland. Work with S.E. Portland neighborhood groups to encourage citizen participation. Work program set by citizen board. 2 yrs. college & 2 yrs. community exp. or 4 yrs. exp. \$5.14/hr. 40 hr./wk. An Equal Opportunity Employer. Obtain application at 5224 S.E. Foster Rd. or call 777-5846. Deadline for completed application is 2/5/79.

ENGINEERING TECHNICIAN III

City of Salem, \$6.68-\$8.14/hr. Technical and skilled subprofessional engineering work. Considerable experience in engineering and drafting. Completion of 2-yr. technical course with major in engineering or math, or equivalent training and experience. Considerable knowledge of elementary principles of civil engineering, methods in land surveying, construction and inspection. Make complex calculations. Closing date: 2/2/79. Apply: City of Salem, Personnel Dept., 555 Liberty SE, Salem, OR. 97301.

An Equal Opportunity Employer

CIVIL ENGINEER II

City of Salem, \$7.84-\$9.62/hr. Advanced professional planning and feasibility studies in water supply and sanitary sewer systems. Considerable experience in water and sanitary sewer engineering. College degree in Civil or Sanitary Engineering or equivalent experience and training. Considerable knowledge of hydraulics, planning, design, construction and contracts for water and sewer systems. Ability to interpret and administer agreements, contracts and studies. Closing date: 2/2/79. Apply: City of Salem, Personnel Dept., 555 Liberty SE, Salem, OR 97301.

An Equal Opportunity Employer

CITY OF PORTLAND OPERATIONS DIVISION SUPERVISOR

\$1,992 approx. mo. This is responsible program management work in controlling the activities of the City's long-term assigned vehicles. The employee is responsible for vehicle purchasing, vehicle assignment, used vehicle disposal, establishing and modifying usage rates, budgeting, purchasing, inventory control, fleet information system maintenance and modification, and billing procedures. Work involves analysis of financial data and operating reports; developing and updating internal operating procedures; reviewing usage and recommending vehicle assignment levels. Work also involves preparation of vehicle specifications and standards, and establishment and updating of an effective user relations program with users of Fleet Services. Work also includes development of vehicle replacement plans. Supervision is exercised over clerical, accounting, and store-keeping staff.

APPLY
Portland Civil Service Board
510 S.W. Montgomery St.
Portland, OR. 97201

No later than Wednesday, February 7, 1979.

An Equal Opportunity Employer

PART-TIME ASSISTANT PROFESSOR Geography

Oregon State University, March 27-June 11. Graduate level teaching land use planning. MF plus 5 years or PhD plus 2 years experience required. Closing date February 15, 1979. Vita and letter of recommendation to R.M. Highsmith, Dept. Geography, O.S.U., Corvallis, OR. 97331. An Affirmative Action/Equal Opportunity Employer. Complies with Section 504 of the Rehabilitation Act of 1973.

BANK

PROOF MACHINE OPERATORS

10-Key Adding Machine Skills Preferred. Will Train On Proof Machines. Free Parking, Employee Cafeteria. Excellent Benefit Program.

SCHEDULES: Part-time — 3:30 pm to finish, 3-5 nights per week, Mon-Fri. Full-time — 3:30 pm to finish, Mon-Thurs, 5:30 pm to finish Fri.

SALARY: Part-time trainees — \$3.15 hr plus 7 1/2 % for night differential. Full-time — \$550 per mo + 7 1/2 % night differential.

For more information call
Barbara Miller 225-6241
only between 3:30-8:30 pm.
Apply Personnel Dept 10-2:30 pm.

U.S. NATIONAL BANK OF OREGON
U.S. BANK PLAZA — 555 SW OAK
Equal Opportunity Employer

CITY OF PORTLAND INTAKE ASSESSMENT & ORIENTATION DIRECTOR

\$1,822 approx. mo. The Director will be responsible for planning, directing, coordinating, monitoring and evaluating operations of a new program unit within the Training and Employment Division of Bureau of Human Resources. Unit will have sole responsibility for program outreach and recruitment; participant eligibility determination; coordination of social service programs; conducting analyses of individual needs; and conducting orientation sessions. The Director will supervise direct staff; develop and implement outreach and P.R. strategies; analyze local labor market info.; develop, recommend and implement policies and procedures.

APPLY
Portland Civil Service Board
510 S.W. Montgomery St.
Portland, OR. 97201

No later than Tuesday, January 30, 1979.

An Equal Opportunity Employer

CITY OF PORTLAND ADMINISTRATIVE ASSISTANT I

UPWARD MOBILITY EXAMINATION

Starting Salary: \$1,241 per month. Employees of this class are responsible for performing responsible staff work as an assistant to a program official or an Administrative Services Officer. Staff work performed includes budgeting and related financial management tasks, administration of the bureau's personnel functions, office management, and administrative research, analysis and report writing. Administrative Assistant I's may supervise a clerical support staff.

Applicants must be currently employed by the City of Portland and must possess all of the minimum qualifications as stated on the supplemental application form.

APPLY
Portland Civil Service Board
510 S.W. Montgomery St.
Portland, OR. 97201

No later than Tuesday, January 30, 1979.

An Equal Opportunity Employer

JOIN THE ARMY. LEARN A SKILL. FINISH SCHOOL.

If you're a young man without a high school diploma, the Army may still have a place for you. If you have what it takes, the Army may have an opening for you plus an opportunity to finish high school during your off-duty time, too. The Army's always looking for good people. But they're offering you the greatest opportunity to join right now. So call now for this unique chance to serve yourself and your country!

234-7209
3637 NE Sandy Blvd.

APPLY
Portland Civil Service Board
510 S.W. Montgomery St.
Portland, OR. 97201

SEWER MAINTENANCE TECHNICIAN

City of Salem, \$5.91-\$7.22/hr. Technical work in the operation of closed circuit television and chemical grout sealing of pipe lines. Responsibilities include leadman duties, quality control, inspection and operation reports, equipment safety, repair camera and grouting equipment; make estimates from drawings, material specifications, train crews in operation of equipment. Valid Oregon driver's license required. Other duties and skills listed on recruitment notice in Personnel Office. Closing date: 2/2/79. Apply: City of Salem, Personnel Dept., 555 Liberty SE, Salem, OR 97301.

An Equal Opportunity Employer

AUDIT SECTION SUPERVISOR

For State Department of Transportation, in Salem to develop and manage a complete internal and external audit program independently and in conjunction with State and Federal auditors. CPA with BS degree in accounting and four years of auditing experience including two years of government auditing with some supervisory responsibility. Salary range — \$2,017-\$2,576. Apply to Personnel Operations, 411 Transportation Building, Salem, OR. 97310.

An Equal Opportunity Employer

NEW NORTHEAST HOME

4% FHA 3 bedroom, 2 bath with double car garage. Stone fireplace. 777-5817.

Invitation to Bid

NOTICE TO CONTRACTORS

Sealed bids for the expansion of Wastewater Treatment Plant Facilities and three (3) pump stations for the City of Reedsport, Douglas County, Oregon, will be received by the City Recorder, City Hall, Reedsport, Oregon, until 2:00 PM, P.S.T. on February 20, 1979. Bids submitted prior to opening day may be delivered to H.G.E. Inc., 19 Northwest Fifth, Portland, Oregon. Bid opening will be conducted at the Reedsport City Hall, 451 Winchester Avenue, Reedsport, Oregon, and publicly opened and read aloud at 2:05 P.M. P.S.T. Bids will be tabulated and prepared for a special Council Meeting to be held at 8:00 P.M., February 26, 1979, at the Council Chambers, City Hall, Reedsport.

The project has been divided into two schedules for bidding purposes.

Schedule "A" contains work required for the expansion of the Wastewater Treatment Plant from 0.96 MGD to 1.92 MGD.

Schedule "B" contains work required for the modification and expansion of three (3) pump stations.

Schedules "A" and "B" may be awarded to one contractor or separately to two contractors.

The major item included in each schedule are listed below:

Schedule "A" — Wastewater Treatment Plant

- Expansion from 0.96 MGD to 1.92 MGD of an activated sludge wastewater treatment plant, including construction of a headworks facility, aeration basin, clarifier, digester, chlorine contact chamber and miscellaneous equipment and piping.
- 12" asbestos cement pressure line — 1,040 lineal feet.

Schedule "B" — Pump Station Modifications

- Modifications to three (3) sewage lift stations, including construction of two structures, installation of variable flow controllers, motors, pumps, electrical work and standby power generation systems.

Plans and specifications are available only at the office of H.G.E., Inc., 19 N.W. Fifth Avenue, Portland, Oregon 97209, and may be seen at the following locations:

H.G.E., Inc.	Coos Bay, Oregon
Builders Plan Exchange	Portland, Oregon
Northwest Plan Center	Portland, Oregon
Contractors Exchange	Salem, Oregon
Builders Plan Center	Portland, Oregon
Contractors Management Assn., Inc.	Portland, Oregon
United Minority Contractors	Portland, Oregon
N.W. Minority Contractors Assn.	Portland, Oregon
Salem Contractors Exchange	Salem, Oregon
Bay Area Plan Exchange	Coos Bay, Oregon
Eugene Builders Exchange	Eugene, Oregon
Douglas County Building Exchange	Roseburg, Oregon
Northwest Plan Center	Seattle, Washington
Northwest Minority Suppliers Assn.	Seattle, Washington

One copy may be obtained by prequalified prospective bidders upon receipt of cash or check in the amount of \$50.00 made payable to the Engineer. Deposit made upon procurement of drawings, specifications, and forms of Contract documents will be refunded upon the return thereof in good condition by actual bidders within ten (10) days after the opening of bids. Non-bidders deposits will be refunded only if documents are returned, in good condition no later than fifteen (15) days after the bid opening. Deposits retained shall cover cost of printing. Individual sheets and specification pages may be purchased for the cost of reproduction: Drawings: \$1.00 per sheet; Specifications, \$0.25 per sheet.

Bidders must prequalify with Owner, on Standard Oregon Review Board Prequalification Forms, ten (10) days prior to bid opening. Prequalification forms may be obtained from the Engineer and should be submitted to the Owner via the Engineer. If a prequalification form is on file with the Engineer and is not over one year old, refiling is not necessary unless there has been a substantial change in Contractor's status.

No bid will be considered unless fully completed in the manner provided in the "Instructions to Bidders" upon the bid form provided by the Engineer and accompanied by a bid bond executed in favor of the City of Reedsport in an amount not less than ten percent (10%) of the total amount of the bid. Bid bond is to be forfeited as a fixed and liquidated damage should the bidder neglect or refuse to enter into a contract and provide suitable bond for the faithful performance of the work in the event the contract is awarded to him. Funds for the improvement are available, and monthly payments will be made by check.

No bid will be considered by the City of Reedsport or any officer thereof, unless the bid contains a statement by the bidder as a part of his bid that the provisions required by ORS 279.350 shall be included in this Contract. Any bid awarded pursuant to this notice will be subject to approval by EPA of the form and content of the contract between the City of Reedsport and any such successful bidder for the completion of the construction project.

The City of Reedsport reserves the right to reject any and all bids and to waive all informalities. No bidder may withdraw or modify his bid after the hours set for the opening and thereafter until after the lapse of sixty (60) days from the bid opening.

By order of the City Council of the City of Reedsport.

Jack Green, City Manager

INVITATION TO BID

The City of Portland encourages bidding by Minority and small business enterprises and will assist you in understanding and participating in the City's bid process.

For information on the formal bids listed below or City purchasing in general contact the Purchasing and Stores Division, Room 113, City Hall, 1220 SW 5th Avenue, Portland, Oregon 97204 or phone 248-4001.

Formal Bid Projects presently advertised:

BID NO.	DESCRIPTION	BID OPENING DATE
80	Construction of S.E. Relieving Interceptor	02/01/79
88	N.W. Front Ave Reconstruction Parts I & II	01/30/79
90	Construction of Conduit Interline Project	02/13/79
91	Construction of Powell Butte Reservoir	02/08/79
92	Furnishing Est. 13 Pickup Trucks	02/01/79
93	Furnishing 5 Compact Pickup Trucks	02/01/79
94	Furnishing 3 Compact Station Wagons	02/01/79
95	Construction St. Johns Indoor Tennis Center	02/08/79
96	Furnishing One 1500 GPM Triple Combination Pumper	02/15/79
97	Removal & Installation of Three Traffic Signals	02/08/79

AUTO FOR SALE

1971 SEDAN DE VILLE CADILLAC

Power Steering, Power Brakes, Radio, Heater, and air conditioner, tilt wheel. Blue with white vinyl top. Needs tune-up and paint. Call after 5 — Home 289-8473. Call at work anytime 283-2487, ask for Al. Must sell.