

Portland Observer JOB FINDER

Tektronix Opportunities

Food Service Attendant

On call, temporary cafeteria work available both day and swing shift. Prior experience in food preparation and serving helpful. These jobs can lead to permanent positions.

Keypunch Operators

We have immediate permanent openings for swing shift Keypunch Operators. Formal keypunch schooling or equivalent work experience required. Familiarity with 129 IBM card punch or Intorex key to disc desirable.

Part Time Assembler

Part time positions available for electronic assembly work. Good vision and the ability to do detailed work required. Training will be provided.

Clerk Typist

Will perform diversified clerical, statistical, skilled duties. Average typing ability required.

Secretary

Will perform advanced secretarial, stenographic and clerical duties. Two years' secretarial training or experience required. Above average typing ability, and shorthand or transcription skills necessary.

Benefits include liberal insurance and retirement programs, educational support and profit sharing plan.

Apply at Tektronix Industrial Park or write to: TEKTRONIX, INC., P.O. Box 500-P, Beaverton, OR 97077.

An equal opportunity employer m/f.



PROPERTY UNDERWRITER

Aetna Life & Casualty has entry level management trainee position available in our commercial insurance department. College degree or equivalent experience necessary. Must be willing to relocate. Excellent medical-dental benefits. Contact Chris Hanke for appointment at 221-5468.

An Equal Opportunity Employer

BANK OPPORTUNITIES

TELLERS
Openings in our Beaver-ton area. Experience preferred or heavy cash handling, light typing.

RECEPTIONIST
Full-time position available, meet people, answer phones, type letters and reports, process credit applications.

OMSB
Call Jeanette 248-6658

An Equal Opportunity Employer

LAB ANALYST

Vancouver manufacturing firm has opening for individual with background in medical, dairy or food technology. Duties include routine analytical procedures. Must be available for shift work. Minorities and women are encouraged to apply. Write: Personnel Manager, Great Western Malting Company, P.O. Box 1507, Vancouver, WA. 98663.

An Equal Opportunity Employer

QUALITY Home Remodeling Cedar Decks Fencing Storm Windows

284-2607

CORRESPONDENCE SECRETARY

Good typing skills, will train on Bydec. Call 643-7661.

EXECUTIVE ASSISTANT

\$7.01 per hour. Solicit, negotiate and monitor special program and assist program director in coordination of youth program. BA, experience developing and monitor youth program, good verbal and written communication skills on transportation. Must be available for personal interview. Need not be CETA eligible. Send resume to: Mult-Wash CETA Consortium, 806 S.W. Broadway, Suite 325, Portland 97205. REFER TO JOB EY-30. Closes December 4, 1978.

BOOKKEEPER

Assigned to corporate office of international consulting engineering firm located in Portland. Requires minimum of 5 years experience with heavy emphasis on accounts payable, accounts receivable, and related reports; ability to prepare billings, analyze special accounts and perform general ledger work. Excellent fringe benefits. Send resume to STRAAM Engineers, Inc., 5505 S.E. Milwaukie Ave., Portland 97202.

An Equal Employment Opportunity/Affirmative Action Employer

CONSTRUCTION INSPECTOR

Requires previous experience in engineering, inspection, or construction of asphalt-paved streets, sewers, and buried utilities and railroad trackage. Capability as engineer's construction representative on-site. Send resume to: STRAAM Engineers, Inc., 5505 S.E. Milwaukie Ave., Portland, 97202.

An Equal Employment Opportunity/Affirmative Action Employer

DESIGNER MECHANICAL

Immediate openings for individuals to design and prepare drawings of electro-mechanical parts, components, assemblies, layouts, and update current Engineering documentation of medical equipment. Should have minimum of 5 years of industrial experience, preferable in molded plastics and small components. To arrange for interview, please contact: Human Resources Department; B-D Drake Willock; 13520 SE Pheasant Ct.; Portland, OR. 97222; 659-3355.

ELECTRONICS

Floating Point Systems, Inc. has openings for the following:

ELECTRONICS PRODUCTION BUYER

Immediate opening in our Purchasing Department, for an aggressive individual with a minimum of 2 years experience in buying electronic components and fabricated parts. Successful applicant will be self-motivated, cost conscious and have a thorough knowledge of purchasing procedures.

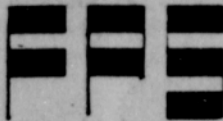
INVENTORY CONTROL PLANNER

Individual responsible for schedules and interfacing with other department. Must have 2-3 years inventory control experience including MRP and preferable in an electronic/computer company.

SOFTWARE STANDARDS & QUALITY SECTION MANAGER

To lead section which designs and controls the development of software methodology and standards. Must have experience in software development methodology programming, standards in software quality controls, plus management ability.

Apply at 10795 S.W. Cascade Blvd., Tigard (across Highway 217 from the S.W. corner of Washington Square). Or call Kathy Hubener 620-9350.



FLOATING POINT SYSTEMS, INC.

An Equal Opportunity Employer M/F/H

BANK

PROOF MACHINE OPERATORS

10-Key Adding Machine Skills Preferred. Will Train On Proof Machines. Free Parking, Employee Cafeteria. Excellent Benefit Program.

SCHEDULES: Part-time — 3:30 pm to finish, 3-5 nights per week, Mon-Fri. Full-time — 3:30 pm to finish, Mon-Thurs, 5:30 pm to finish Fri.

SALARY: Part-time trainees — \$3.15 hr plus 7 1/2 % for night differential. Full-time — \$550 per mo + 7 1/2 % night differential.

Apply Personnel Dept. 10-2:30 pm
U.S. NATIONAL BANK OF OREGON

U.S. BANK PLAZA-555 SW OAK

An Equal Opportunity Employer M/F

CITY OF PORTLAND LOSS CONTROL REPRESENTATIVE

\$17,264-\$20,363. Performs studies, investigations and field work to assist the Loss Control Officer in identifying, controlling, and minimizing the City's exposure to industrial accidents, fleet liability, personal injury liability and related losses. Involves considerable contact with City employees and supervisors in explaining and obtaining compliance with safety requirements, instructing safety classes, and assisting in the implementation of loss control and prevention program.

APPLY

Portland Civil Service Board
510 S.W. Montgomery St.
Portland, OR. 97201

No later than December 15, 1978.

An Equal Opportunity Employer

BRANCH MANAGER I, II, and III

State of Oregon, Adult and Family Services Division is now accepting applications for Branch Manager positions. The Branch Manager is responsible for the supervision and management of an office that provides financial and medical assistance to individuals and families and social services to adults within the area served. Salaries may range from \$1300 monthly - \$2108 monthly based upon the size and complexity of the Branch Office.

Announcements and applications for these positions are available at:
136 State Office Bldg.
1400 S.W. 5th Ave.
Portland, OR. 97210

We are an Equal Opportunity/Affirmative Action Employer.

Invitation to Bid

INVITATION TO BID

The City of Portland encourages bidding by Minority and small business enterprises and will assist you in understanding and participating in the City's bid process.

For information on the formal bids listed below or City purchasing in general contact the Purchasing and Stores Division, Room 113, City Hall, 1220 SW 5th Avenue, Portland, Oregon 97204 or phone 248-4001.

Formal Bid Projects presently advertised:

BID NO.	DESCRIPTION	BID OPENING DATE
40	Furnishing Hydro-Electric Turbines & Generators	12/12/78
73	Improvement of Parking Lot at Central Services	12/19/78
74	Furnishing Traffic Actuated Controller	12/12/78
75	Furnishing Steel Strain Poles	12/12/78
76	RFP — Swan Island Project Coordinator	12/15/78 — 5:00 P.M.
----- Annual Supply Contracts — 1979 Calendar Year -----		
50-A	Cold Mix Asphalt	12/05/78
55-A	Sign Blanks — Aluminum	12/05/78
56-A	Concrete Sewer Pipe	12/05/78
57-A	Sand, Gravel & Rock	12/05/78
58-A	Fertilizer — Commercial	12/05/78

Secretary-Receptionist
Part-time Secretary-Receptionist with S.E. womens law collective. Legal experience preferred, not required. 55 wpm, \$4.23 per hour. Call 233-4747.

RESEARCH ASSISTANT

Office of Institutional Research, PSU; respon. for statistical reporting & analysis; masters degree & min. of 1 yr. statistical reporting req. Deadline for applications + 3 letters of recommendation: 12/15/78. For more info call 229-3432. PSU is an Equal Opportunity/Affirmative Action Employer. ALL interested persons are encouraged to apply.

SERVICE SECRETARY
Challenging, full-time position for secretary desiring diversified work, ranging from general office to processing of highly confidential materials. If you have 1 to 2 years of marketing experience, this job is for you! Send in resume or apply in person: Human Resources Department; B-D Drake Willock; 13520 SE Pheasant Ct.; Portland, OR. 97222; 659-3355.

CLERK TYPIST
Part-time, 20 hours per week, \$378 per month. Type 35 wpm, driver's license required. Call Yvonne 249-5533 at Housing Authority of Portland for application no later than 4 p.m. Dec. 11th. All qualified applicants will receive consideration without regard to race, color, religion, national origin, age, sex, sexual orientation or political affiliation.

An Equal Opportunity Employer



NOTE TELLER
First State Bank of Oregon has an immediate opening for an experienced Note Teller, Gresham area. To apply please contact: Personnel Dept., 520 S.W. 6th Ave., Suite 601, Portland, 243-3569.

An Equal Opportunity Employer

ELECTRONIC TECHNICIAN
B-D Drake Willock, a leading manufacturer of kidney dialysis equipment, has an open position for an Electronic Technician. Requires ability to rapidly troubleshoot, repair, and document complex electronic problems on assemblies and machines using current state of the art techniques. Interested applicants should contact: Human Resources Department; B-D Drake Willock, 13520 SE Pheasant Ct.; Portland, OR. 97222; 659-3355.



She's unmarried. She's pregnant. She needs help. She should call **221-0598 Birthright**

free confidential counseling for pregnant girls
Mayer Building at 1130 S.W. Morrison

friend to friend help

CALDWELLS COLONIAL MORTUARY



Our 50th year of personal service to families of all faiths.

N.E. 14th at Sandy Blvd. & Burnside
Portland, OR 97232

DAY OR NIGHT 232-4111

HUGHES MEMORIAL UNITED METHODIST CHURCH

REV. AUSTIN V. RAY, MINISTER

111 N.E. FAILING

Dial-A-Prayer 284-0684 Church School 9:45 a.m.
Worship 11:00 a.m. Office 281-2332

Specializing In Individual • Marriage and Family • Group Therapy
"The Church Where No Stranger Feels Strange"

ALLEN TEMPLE CME CHURCH

Corner of 8th and Skidmore
Sunday School 9:30 a.m.
Sunday Worship 11:00 a.m.
Christian Youth Fellowship 6:00 p.m.
(Second and Fourth Sundays)

Reverend Thomas L. Strayhand, Minister

ST. ANDREWS CATHOLIC CHURCH

806 N.E. Alberta Street
Reverend Bertram Griffin, Pastor

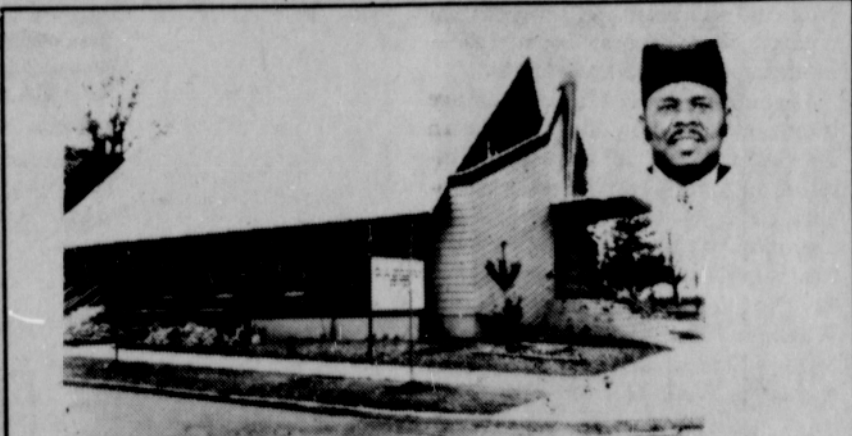
281-4429

Masses:
5:00 p.m. Vigil — Saturday
10:00 a.m. Choir — Sunday
12:00 p.m. Folk — Sunday

ST. ANDREW COMMUNITY SCHOOL

4919 N.E. 9th Ave.
Norita Kelly, Principal

Phone: 284-1620
Grades 1 through 8



You are Welcome to Worship at

THE ARK OF SAFETY CHURCH OF GOD PENTECOSTAL, INC.

"A warm spirit of fellowship always"

The Honorable Bishop U.V. Peterson, D.D. "The Holiness Preacher," Pastor

Sunday:	Tuesday:	
Sunday School 9:15 am	Bible Band/Jr. Church 7:30 pm	
Morning Worship 11:15 am	Wednesday: Choir Rehearsal 7:00 pm	
"Showers of Blessings Broadcast"	Friday: "The Pastor Speaks" 7:30 pm	
KGAR 1550 11:30 am-12:30 pm		
YPBC 6:30 pm		
Evangelistic Worship 8:00 pm		
Tuesday-Friday Noon Day Prayer	84 NE Killingsworth 281-0499	

New Hope Missionary Baptist Church

REVEREND A. BERNARD DEVERS, PASTOR
THE CHURCH DESIGNED TO MEET YOUR NEED

Sunday School	9:30 a.m.
Morning Worship	10:30 a.m.
Evening Service 2nd, 4th and 5th Sundays	7:00 p.m.
Communion 1st Sunday	5:00 p.m.
Wed. — Family Prayer Meeting and Bible Study	7:30 p.m.
Friday — Brotherhood Fellowship Service with Morning Star 3rd Sunday	7:00 p.m.

Prayer and Pastor Phone: 281-6476

Church Phone: 281-0163

3725 N. Gantenbein Avenue, Portland, Oregon 97227



Obituary

Willie Mae Edwards

Mrs. Willie Mae Edwards died on November 22nd, at the age of seventy. Born in Warren, Arkansas on August 3, 1908, Mrs. Warren came to Portland in 1947.

She was a member of Greater Peace Church of God in Christ, and as Church Mother served as a Christian mother to the members. She was past District Missionary and President of the State Examination

Board — Jurisdiction No. 1 for the Church of God in Christ in Oregon.

Survivors are daughter, Cora B. Jones and her grandson, John W. Jones, Jr.

The funeral will be held Saturday at 9:30 a.m. at Greater Mt. Calvary Church of God in Christ, 1234 N.E. Killingsworth with interment at Portland Memorial Mausoleum.

Alice A. Butler

Mrs. Alice A. Butler died of heart failure on Friday, November 17th. She was born in Fort Worth, Texas on May 9, 1914.

Mrs. Butler was a 1937 graduate of Fort Worth, Texas, and taught school at Terrell High School in Fort Worth.

She married Vernon C. Butler in 1939. Moving to Portland in 1946, Mrs. Butler continued her study at the University of Oregon.

Mrs. Butler was a member of Bethel AME Church and Beta Eta Sigma Chapter of Sigma Gamma Rho Sorority. She was a Past Wor-

thy Matron of Enterprise Chapter No. 1, OES and a member of the Order of the Willamette Consistory, Golden Circle #57. She served on the YWCA Board and was Chairman of the NAACP Federal Credit Union Board for seven years.

Survivors include her husband, Vernon C. Butler; a brother, T.C. Thomas; two nieces and three nephews.

The funeral service was held Wednesday, November 22nd at Bethel AME Church. Interment was at Rose City Cemetery.