

Portland Observer JOB FINDER

CITY OF PORTLAND

COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY COORDINATOR
(C.E.D.S. Coordinator)

\$2,064 approx. mo. salary

The CEDS Coordinator works within the Policy Development and Research Section of the Office of Planning and Development and will develop a management plan to direct and coordinate the implementation of selected economic development projects as funded by the U.S. Economic Development Administration. The person in this position will be responsible for providing status reports, preparing grant applications and budgets, participating in economic policy planning and project evaluation.

Applicants must have specific and verifiable experience, training and education related to the knowledge and skills identified on the Supplemental Application Form. The selection process will consist of an evaluation of each candidate's qualifications to determine those who will be invited to an interview weighted 100%.

Apply

Portland Civil Service Board
510 S.W. Montgomery St.
Portland, OR. 97201

No later than September 29, 1978.

An Equal Opportunity Employer

WANTED

The City of Portland CETA program is accepting applications at 522 S.W. 5th, 6th Fl., for public service jobs thru Friday, Sept. 29 till 4 p.m. Applicants must live within the City limits and be CETA eligible.

HOTEL FRONT DESK CLERK
The Sheraton - Portland, an exciting convention hotel has position open on front desk. Experience given preference. Good references required. Bondable. Good fringe benefits, advancement opportunity. Apply Personnel Dept. 1000 N.E. Multnomah, 2-4 p.m.

An Equal Opportunity Employer

ACCOUNTANT
\$1,200-\$1,575. Requires accounting degree, 3 years experience including general ledger, budget, auditing, computer systems, supervision. To apply bring resume to Housing Authority of Portland, 1605 N.E. 45. All qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, sexual orientation, or political affiliation.

An Equal Opportunity Employer

DENTAL ASSISTANT TRAINING ATTENTION YOUTH
17 1/2 to 21. Learn to be Chairside Assistant or Dental Receptionist. Placement upon completion. Room (optional), Board, Medical/Dental Care and pocket money provided. Call Portland Job Corps, 224-0190.

CITY OF PORTLAND

PRINCIPAL ACCOUNTANT

\$19,198 approx. to start. This is high level supervisory accounting work involving complex computer based data systems and internal controls. The employee is responsible for the accounting function of a large organization, analysis of financial data, preparation of accounting and auditing reports.

APPLY

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510 S.W. Montgomery St.
Portland, OR. 97201

No later than October 6, 1978.

An Equal Opportunity Employer

CITY OF PORTLAND

MALL ATTENDANT

\$1,158 mo. to start, \$1,215 after 6 mos., \$1,310 after one year. The Mall Attendant keeps the transit mall attractive, clean and safe. Public contact while controlling litter. People often ask for help in finding places. Use maps or other sources to answer questions; also observe and report hazards or damage. Know major facts about Portland locations, tactful public contact, common cleaning methods, simple record keeping. Uniform furnished. Full employee benefits.

APPLY

Portland Civil Service Board
510 S.W. Montgomery St.
Portland, OR. 97201

No later than October 5, 1978.

An Equal Opportunity Employer

PROJECT COORDINATOR

Salary \$22,932-26,584. City of Portland Development Commission is seeking Project Coordinator for multi-million dollar urban development action grant program which will involve general supervision of an environmental impact statement and preparation of an urban renewal plan including relocation, financing, and other technical elements. 90 acre project is proposed for development of 650 owner-occupied, market rate residential units. Desirable qualifications include experience in housing development and conventional urban renewal process, project management; knowledge of Oregon State urban renewal law, federal procedures in budgeting and reporting. Ability to work with contractors, neighborhood groups, government agencies, and the general public; writing and public speaking skills. If you qualify, obtain application from Portland Development Commission, 1500 S.W. First Avenue, Portland, OR. 97201.

An Equal Opportunity Employer

NOISE CONTROL OFFICER

\$1,777 approx. mo. This is technical and supervisory work in noise control. This position entails administration of the program; selection and training of staff; development of budget; research; monitoring abatement efforts; interpretation of noise codes; investigation of violations. Requires administrative skills, knowledge of acoustics, noise control methods and laws.

APPLY

Portland Civil Service Board
510 S.W. Montgomery St.
Portland, OR. 97201

No later than October 6, 1978.

An Equal Opportunity Employer

MATERIAL DAMAGE ADJUSTER

Requires estimate and body shop experience and knowledge. Minimum of 2 years. Excellent benefits including car. Salary open. Call Mr. Adrian at 643-7661 or send resume to: N. Pacific Insurance Co., P.O. Box 74, Portland, OR. 97207.

An Equal Opportunity Employer

LOSS CONTROL CONSULTANT

This position is located in our Portland office. Requires minimum of four years Loss Control-Safety Engineering experience, both property and casualty. Individual should have extensive background in providing risk improvement services to large accounts and have capability of coordinating service to nationwide accounts. Engineering or related degree preferred.

Salary, excellent benefits plus company car.

Send resume of your qualifications, including salary history and requirements: Robert F. Mitchell, Office Administration Manager, The Hartford Insurance Group, 1820 Eastlake Avenue East, Seattle, WA 98102.

The Hartford Insurance Group



THE HARTFORD

An Equal Opportunity Employer M/F/H

NURSES

The following positions are available at private inpatient psychiatric hospital.

UNIT NURSING SUPERVISOR

Day and evening positions, Monday-Friday. Medical experience required, psychiatric and management experience preferred.

REGISTERED NURSES
Full-time psychiatric staff nurse positions for night shift. Psychiatric experience preferred.

MENTAL HEALTH THERAPISTS

Applications are being accepted for full-time positions on the night shift. Bachelor's degree in psychology or related field with one-year experience in psych required.

UNIT SECRETARY
Full-time, evening positions now available. Background in hospital routines and previous unit secretary/ward clerk experience preferred.

MEDICAL RECORDS TRANSCRIPTIONIST

Full-time position available on day shift and part-time position available for two weekends per month. Medical terminology and 65 wpm typing speed required.

Woodland Park Mental Health Center
1400 S.E. Umatilla
Portland, OR. 97202
234-5353 ext. 366

An Equal Opportunity Employer

We encourage minority applicants

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An Equal Opportunity Employer

PERSONNEL (Local Interviews)

Would you like to join one of the most exciting energy firms in the country today?

We are a major Pacific Northwest utility agency with work in progress on \$8 billion worth of nuclear power plants. We are seeking a personal professional with significant industrial experience to assist in the acquisition and administration of technical/administrative exempt personnel. We need a results oriented professional who can deal effectively with all levels of management. Primary responsibilities will involve interviewing, candidate evaluation, selection procedures, management consultation, and effectiveness of overall personnel acquisition programs. This position requires at least three years of industrial, professional level experience in recruiting technical/administrative exempt personnel. Experience in interviewing, evaluation, and general personnel administration is a must. Requires a working knowledge of the laws which apply to modern personnel administration, plus above average oral and written communications skills.

Position is located in an inland Pacific Northwest community of approximately 100,000. Comprehensive fringe benefit package, including relocation assistance. Starting salary commensurate with experience. Send resume, salary history and salary requirement, in confidence. Selected candidates will be scheduled for local interviews in two weeks.

J.J. Aguilar
Department KW-30

Washington Public Power Supply System

P.O. Box 968
Richland, WA 99352

An Affirmative Action Employer

CITY OF PORTLAND

CITY PLANNER II

\$1,395 approx. mo. to start. This is full performance planning work involving research, analysis, report writing and presentations, development of project work programs and coordination of information and activities among public, private and governmental agencies and in-house staff. Positions are in the Land Use control, Transportation and Comprehensive Planning Sections of the Bureau of Planning; the Parks Bureau; and the Office of Planning and Development.

Candidates must have all the knowledge and skills in the minimum qualifications section of the Supplemental Application Form. Candidates may also present their qualifications in one or more of the following specialty areas: Transportation, Population and Employment Forecasting, Economics and Land Use Issues.

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No later than October 6, 1978.

An Equal Opportunity Employer

PSYCHIATRIC AIDE

Applications for Psychiatric Aides will be accepted October 2 thru October 6, 1978, to fill future vacancies at Fairview Hospital and Training Center. Starting salary is \$699/month. Applicants must be 18 years of age, in good physical condition and have transportation. Applications may be brought or mailed directly to Fairview Personnel office by October 6. Applications also available at Public Service Building in Salem or any State Employment office. *Equal Opportunity Employer.* Fairview Hospital and Training Center, 2250 Strong Rd. S.E., Salem, Oregon 97310. Phone: 378-5369.

Q.C. ENGINEER

Requires min. of 3 yrs. experience with medical device mfg. or electro/mechanical equip. mfg. BS/Engineering, Science. Apply at: B-D DRAKE WILLOCK; 13520 SE Pheasant Ct.; Portland, OR 97222. 659-3355.

Q.C. TECHNICIAN

Requires min. of 2 yrs. experience in electro/mechanical test or engineering position. AA/Engineering technology. Apply at: B-D DRAKE WILLOCK; 13520 SE Pheasant Ct.; Portland, OR. 97222. 659-3355.

ADIA TASK FORCE Temporary Service

Needs You!

Bookkeepers
Typists
Secretaries
Unskilled laborers

Daily work available. Jobs in the N. Portland, St. Johns, N.E. Portland, and Swann Island areas. Please call today - 283-1355 for more information.

CUSTODIAN

Full-time position performing a variety of unskilled and semi-skilled custodial tasks. Oregon Regional Primate Research Center, 505 N.W. 185, Beaverton, 645-1141.

An Affirmative Action/Equal Opportunity Employer

PUBLIC WORKS DIRECTOR

\$27,600-\$36,375. Minimum of 5 years of administrative experience in a Public Works activity which includes working knowledge of public works, including water, sewage treatment and sewer utility functions in a public agency experiencing rapid growth. Two years of that experience must include direct supervision of professional and technical engineering staff. A degree in civil engineering and experience in formulating and administering standards for private development are preferred. Send resume to the City of Salem, Personnel Department, 555 Liberty St. SE, Salem, Oregon 97301 by November 30, 1978.

ELECTRONICS

Floating Point Systems, Inc. has openings for the following:

COMPILER/WRITER High Level Language Software

Individual to participate in Fortran compiler design for existing and future products. Experience in compiler design essential. Exposure to vectorization and optimization techniques desired.

MARKET RESEARCH

To conduct market research. Must have computer science or BSEE with minor in computer science. Minimum 1 year experience and have good knowledge of computers.

PRODUCTIONS BUYER

Individual with a minimum of 2 years experience buying electronic components and fabricated parts. Successful applicant will be self-motivated, cost conscious and have a thorough knowledge of purchasing procedure.

COPY OPERATOR

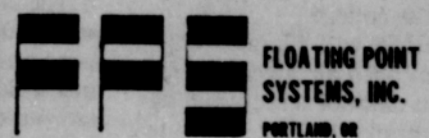
To do copy center equipment operation and maintenance includes typing and filing. Must have Xerox and offset duplicator machine experience.

Excellent employee benefits includes life and 100% employer paid premiums for both employee and dependents on medical and dental.

Apply in person 8 a.m. to 11 a.m. or 2 p.m. to 4 p.m., Monday thru Friday or send resume to:

Floating Point Systems, Inc.
10795 S.W. Cascade Blvd.,
Portland, OR.

Just across Highway 217 from the S.W. corner of Washington Square.)



An Equal Opportunity Employer M/F/H

Tektronix Opportunities

Food Service Attendant

On call, temporary cafeteria work available both day and swing shift. Prior experience in food preparation and serving helpful. These jobs can lead to permanent positions.

Keypunch Operators

We have immediate permanent openings for swing shift Keypunch Operators. Formal keypunch schooling or equivalent work experience required. Familiarity with 129 IBM card punch or Infocore key-to-disc desirable.

Part Time Assembler

Part time positions available for electronic assembly work. Good vision and the ability to do detailed work required. Training will be provided.

Clerk Typist

Will perform diversified clerical, statistical, skilled duties. Average typing ability required.

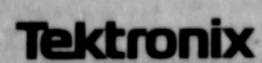
Secretary

Will perform advanced secretarial, stenographic and clerical duties. Two years' secretarial training or experience required. Above average typing ability, and shorthand or transcription skills necessary.

Benefits include liberal insurance and retirement programs, educational support and profit sharing plan.

Apply at Tektronix Industrial Park or write to: TEKTRONIX, INC., P.O. Box 500-P, Beaverton, OR 97077.

An equal opportunity employer m/f.



Planner

Positions are open for persons with extensive MRP backgrounds and broad experience in inventory control. Duties will include: establishing inventory/procurement rate strategies, analyzing and justifying parts requirements, and providing purchase order requests to buyers.

Salary is open. Benefits include educational support, insurance and profit sharing programs. Send detailed resume and salary history to Barron Delaney, TEKTRONIX, INC., P.O. Box 500, N6, Beaverton, Oregon 97077.



COMMITTED TO EXCELLENCE

You've got to be good to get in. But you'll be one of the best.

Qualify with us and you'll be trained in a high-skill career field that can prepare you for an excellent civilian job. And you'll be doing important work for your country as well. Find out more. Just call us.

The most important part-time job in America.



Portland 288-5611 Ext. 210

Equal Opportunity Employer Male/Female 8 am-4:30 pm