

**JOB ANNOUNCEMENT**

The Portland Metropolitan Steering Committee is now seeking applicants for the position of Neighborhood Youth Development Program Coordinator.

**MAJOR EMPLOYEE BENEFITS**

The Agency pays premium for a group life insurance policy. Partial payment of health insurance for employee. Ten holidays per year. Fifteen days sick leave per year. Fifteen days vacation pay for the first year. Twenty days vacation pay after two years.

**HOURS OF WORK**

The normal work week consists of forty hours. Because of the nature of the Community Action Program, emergencies may occasionally arise which require overtime work. Professional employees do not receive pay for work performed in excess of forty hours, but may take scheduled compensatory time off. It is considered a part of the professional staff's responsibility to work over the normal forty hours per week when needed.

Portland Metropolitan Steering Committee-EOA (Inc.) salaries are studied each year by the Career Development and Personnel Specialist in order to insure that they are comparable to salaries in the Portland Metropolitan area.

**QUALIFICATIONS**

Applicant should have some knowledge of youth programs operating in Portland. Applicant should have some experience in proposal preparation. Applicant must have good writing and speaking abilities. Applicant must have the ability to interpret and follow complex governmental instructions. Target area residents between the ages of 16 and 25 will be given preferred consideration. Interested applicants should apply at:

Portland Metropolitan Steering Committee-EOA (Inc.)  
220 N.E. Russell Street  
Portland, Oregon 97212 Phone: 288-8391

**SALARY:** Negotiable - Limited to 20% increase over previous salary.

Applications must be received or postmarked by: Monday, March 1, 1976.

**JOB TITLE:** Youth Programs Coordinator.

**FUNDAMENTAL OBJECTIVE:** To provide leadership, guidance, and supervision for the Youth Development Program Field Representative and all the Youth Development Program Field project directors.

**REPORTS TO:** Director for Community Programs.

**SUPERVISORY RESPONSIBILITY:** Youth Development Program Field Representative and all centrally administered field project directors.

**DUTIES AND RESPONSIBILITIES:** To design, coordinate, and supervise all personnel and activities related directly to the Youth Development Program, and to be responsible for its continuity and operation.

To prepare, with the City-Wide Youth Council and Youth Development Program staff, program proposals to be submitted to the PMSC Board of Directors.

To establish and implement a system which will provide field projects and Youth Development Program staff with the supportive services they need in order to carry out their own individual project tasks adequately.

To introduce all new Youth Development Program staff to the Portland Metropolitan Steering Committee and to provide them with specific training regarding agency requirements, reporting systems, etc.

To continually update the Youth Development Program Handbook.

To stay abreast of the training needs of all Youth Development Program staff and project directors and to provide that training whenever feasible.

To monitor and evaluate all field projects in areas of qualitative, quantitative, and fiscal performance.

To compose and submit a weekly status report to the Director of Community Programs detailing current, planned, and completed projects for the total Youth Development Program.

To develop a workable linkage between all agencies and institutions in the Metropolitan area engaged in youth services.

To be active in areas of proposal-writing and efforts to secure additional funding for the Youth Development Program.

To provide interpretation of the CSA guidelines for the City-Wide Youth Council and Youth Development Program staff.

Set up additional policies and procedures or modifications of work programs as needed and to provide technical and advisory assistance to the Youth Development Program staff and City-Wide Youth Council members.

To attend PMSC Board meetings, the Manpower and Finance Subcommittee meetings as necessary or when requested to present Youth Development Program proposals, budgets, or amendments.

**LIMITS OF AUTHORITY:** To perform all duties within the limits of CSA, HEW, PMSC Policies and Procedures, and within the limits of city, county, state, and federal laws.

**HELP WANTED**

**PURCHASING MANAGER**

Salary \$1,915 mo. This is managerial work directing the cities purchasing and stores division. Applicants should have knowledge and skills in the principles and practices of effective management and central purchasing; skills in expressing ideas effectively, orally and in writing; and skilled in establishing effective working relationships. Apply to: Portland Civil Service Board, 510 S.W. Montgomery, Portland, by March 3th, 1976. Minorities and women are urged to apply.

An Equal Opportunity Employer

**ADMIN. SECRETARY**

\$701-\$896. Unified Sewerage Agency, Wash. Co. 5 yrs. secretarial exp. of a progressively responsible nature. Good shorthand and typing skills. H.S. grad. pref. supplemented by coll. or bus. school trng. or an equiv. comb. of exp. and trng. Apply Wash. Co. Civil Service, 150 N. First, Hillsboro, Ore. 97123.

An Affirmative Action and Equal Opportunity Employer. Members of Minorities urged to apply.

Unique, part-time job opportunities with the Portland Internal Revenue Service office. Duties include providing tax assistance to the public. Training will be provided. \$3.83 per hr. Limited irregular hours. 2 yrs. college or appropriate public contact work exp. necessary. To apply, telephone 221-3141, or write or visit the Civil Service Commission, 1220 S.W. Third, 1st Fl., Port., Ore. 97204. IRS is an Equal Opportunity Employer.

**SAW MILL PLANER**

Experienced saw mill planer foreman for St. Helens mill, monthly salary, exc. fringe benefits, apply: Boise Cascade, Inc., P.O. Box 127, Independent, Ore. 97351, 838-1610.

An Equal Opportunity Employer

**MEDICAL CLAIMS ANALYST**

Position requires exp. in billings, coding or payment of medical insurance claims, exc. medical terminology a must. Hiring now for March 15th starting date. Exc. salary, hours and benefits. Call 225-5364 for appointment.

BLUE CROSS OF OREGON  
An Equal Opportunity Employer

**SOCIAL WORKERS**

Salem Public Schools seek a Social Worker for its Indian Ed. program to assist in building positive relations between Indian students, parents and the school. Responsible for home/school visits, encouraging attendance, assist in in-service training of school staff and tutor individual students small group study. Applicant should have a knowledge and understanding of the experiences, work and living conditions and culture of the Indian community.

Desired qualities are: Native American, familiar with community residents; a college degree in education and counseling or social work; exp. may be substituted for education.

Salary \$894 to \$1,142 per mo. for 9 mos. Submit resume by 3/11/76 to Personnel Services, Salem Public Schools, 1309 Ferry St., S.E., Salem, Ore. 97301. 899-3061.

An Equal Opportunity Employer

**EEO SPECIALIST**

Major Pacific Northwest utility agency seeks an exp. EEO Specialist to assist in the on-going improvement and implementation of established affirmative action programs. Responsibilities will include management and employee consultation, data gathering and internal - external report preparation, liaison with external agencies and organizations, and assistance in the resolution of internal - external EEO problems.

The successful candidate will possess a degree (or equivalent experience), plus at least three years of professional level employer oriented experience in the area of EEO policy development, implementation, and problem solving, including employer contacts with external agencies.

Position is located in an Inland Pacific Northwest community of approximately 90,000. Comprehensive fringe benefit package, including relocation assistance. Starting salary commensurate with experience.

Send complete resume, including salary history and salary requirement, in confidence to: K.W. Greager, Dept. 38, Washington Public Power Supply System, P.O. Box 968, Richland, Wash. 99352  
An Affirmative Action Employer

**BURGLARY PREVENTION SPECIALIST**

\$1,259-\$1,457. 5 yrs. police exp. and certifiable by BPST. H.S. grad. or GED, preferably with 2 yrs. of coll. with working knowledge of the Criminal Justice System; or any satisfactory equiv. comb. of exp. and trng. Exp. in public speaking and community relations desirable. Apply Wash. Co. Civil Service, 150 N. First St., Hillsboro, Ore. 97123.

An Affirmative Action and Equal Opportunity Employer. Women and members of minorities urged to apply.

National leader in telecommunications and satellite services - NYSE listed - seeking a professional sales person to work in Portland who is interested in a rewarding career in direct sales.

Background desired: successful sales record in communications or other business related products. Exp. in all phases of professional sales such as prospecting, territory management, executive level presentations, etc.

We offer an exc. salary, related benefit package, and company paid training.

Please send resume to: Ms. Marlene Parry, Personnel Manager, Western Union Telegraph Co., 655 S. Orcas, Seattle, Wa., 206-764-4584.

An Equal Opportunity Employer - Male/Female

**Tektronix Opportunities**

**Safety Training Instructor**

Experience in training and a knowledge of safety and health regulations is necessary for this position. Duties include development of training programs, working with safety committees, employment of safety equipment and advising of legal responsibilities.

**Credit Manager**

Background should include 3 or more years credit experience as well as some formal training. The position involves the maintenance of accounts receivable through final collection of delinquent accounts.

**Production Assembler**

Part time and permanent positions available for electronic assembly work. Good vision and the ability to do detailed work required. Training will be provided.

**Clerk Typist**

Will perform diversified clerical, statistical, skilled duties. Average typing ability required.

**Secretary**

Will perform advanced secretarial, stenographic and clerical duties. Two years secretarial training or experience required. Above average typing ability, and shorthand or transcription skills necessary.

**Programmer Analyst**

Background of two to three years experience with large scale computers utilizing BAL, COBOL, OS, JCL, IMS. The position is in our data processing center.

**Accountant**

Education or experience requirements are: degree in accounting or business administration. Position is an entry opening in corporate accounting group.

**Methods Analyst**

Analyzes production methods; develops labor standards; and makes methods improvements. Requires some training in industrial engineering and work experience in an electronics assembly environment.

Benefits include liberal insurance and retirement programs, educational support and a profit sharing plan.

Apply at Tektronix Industrial Park, or write to Tektronix, Inc., P.O. Box 500-P, Beaverton, OR 97077.

An equal opportunity employer.



**SECRETARIES/CLERKS (PSU Staff)**

Portland State University has immediate openings for 2 full-time sec. with a min. 2 yrs. exp. and typing of 55 wpm. Shorthand at 80 wpm is req. for one position. The beginning salary is \$577 mo. Advanced education can partially substitute for exp. There are also continuous openings for Clerical Assistants with a min. typing ability of 40 wpm. Salary for the Clerical Assistant is \$471 mo. Staff tuition discount is available. Contact Personnel Services, 229-4926.

An Equal Opportunity Employer

**JOBS**

Limited openings NOW in these hard-to-get Army job fields. Don't wait. These jobs will be filled quickly.

Radio Repair, Mechanics, Heavy Truck Driver, Clerk Typists, Law Enforcement, Field Wiremen, Cooks, Repair Parts Specialists, Artillery Surveyors.

Call Immediately 221-2267  
Join The People Who've  
Joined The Army ✓

**DIRECTOR**

\$16,000-\$20,000. Qual: 1.) degree in social service and/or business management field; 2.) 3 yrs. exp. in social service administration emphasizing exp. in community involvement decision-making. Call 222-6406 for complete job description. Send resumes including reference addresses to: 4-C Council, 1530 S.W. Taylor, Portland, Ore. 97205. Resumes accepted through March 15, 1976.

DIAL - A JOB 227 - 5828



Kaiser - Permanente  
Medical Care Program  
An Equal Opportunity Employer

**CHURCH DIRECTORY**

**AFRICAN METHODIST EPISCOPAL ZION CHURCH**  
First AME Zion Church  
109 Skidmore  
Portland 97217  
Rev. George W. Maize

**AFRICAN METHODIST EPISCOPAL CHURCH**  
Bethel AME Church  
5828 N.E. 8th - 288-5429  
Portland 97211  
Rev. A. Lee Henderson  
Hm. 282-0067.

**CHRISTIAN METHODIST EPISCOPAL CHURCH**  
Allen Temple  
4236 N.E. 8th  
Portland 97211  
Phone 287-0261  
Rev. Thomas Strayhand  
4222 N.E. 8th Avenue  
Hm. 282-8264

**BAPTIST CHURCHES**  
Antioch Missionary Baptist  
5935 N. Minnesota  
Phone 289-2364  
Portland 97211  
Rev. Felton Howard  
Berean Baptist Church  
4822 N. Vancouver  
Portland 97212  
Rev. Willie Peterson  
Phone 281-5672

**Ebenezer Baptist**  
3707 N. Williams  
Portland 97227  
Rev. Percy Manuel  
Phone 284-2864  
Highland Baptist  
607 N.E. Alberta St.  
Phone 288-1115  
Portland 97211  
Rev. George Dick

**St. Mark Baptist**  
119 N.E. Morris  
Phone 287-7457  
Portland 97212  
Rev. E.C. Wilder  
Morning Star Baptist  
106 N.E. Ivy  
Phone 281-4925  
Portland 97212  
Rev. Sylvester McCullum  
Portland 97211  
Phone 287-5036

**New Hope Baptist**  
3725 N. Gantenbein  
Phone 281-6746  
Portland 97227  
Rev. A. Bernard Devers  
Hm. 288-1946  
New Light Baptist  
75 N.E. Wygant St.  
Phone 282-7880  
Portland 97211  
Rev. John Malone  
Hm. 284-6302

**Mt. Olivet Baptist**  
116 N.E. Schuyler  
Phone 281-4925  
Portland 97212  
Rev. John Jackson  
St. Paul Baptist  
8101 N. Fiske St.  
Phone 289-0147  
Portland 97227  
Rev. James C.E. Faulkner  
Hm. 288-7825

**Providence Baptist**  
313 N.E. Failing St.  
Portland 97212  
Rev. Eugene Boyd, Jr.  
Hm. 281-4110  
Mt. Sinai Baptist  
602 N.E. Prescott  
Phone 282-6773  
Portland 97211  
Rev. L.L. Ransom  
Vancouver Ave. 1st Baptist  
3132 N. Vancouver  
Phone 282-9496  
Portland 97227  
Dr. O.B. Williams  
Hm. 289-7417

**Mt. Nebo COGIC**  
4077 N.E. 9th  
Phone 282-3633  
Rev. Jonah Taylor

**St. Luke COGIC**  
2700 N.E. Sumner  
Phone 287-8345  
Portland 97212  
Rev. Roosevelt Thomas  
New Hope COGIC  
5125 N.E. 24th  
Phone 281-4587  
Portland 97221  
Rev. B.E. Johnson  
McKinney Temple COGIC  
1737 N.E. Alberta  
Phone 282-8522  
Bishop W.L. McKinney  
Hm. 285-7606

**Greater Mt. Calvary COGIC**  
1234 N.E. Killingsworth  
Phone 284-3721  
Portland 97211  
Bishop H.B. Daniels  
Hm. 774-1294  
St. Luke COGIC  
2700 N.E. Sumner  
Phone 287-8345  
Portland 97212  
Rev. Roosevelt Thomas

**Evangelistic Center**  
522 N. Albina  
Phone 285-1156  
Rev. Samuel M. Irving  
Gethsemane COGIC  
801 N.E. Failing  
Phone 287-3463  
Portland 97211  
Rev. R.L. Menefeehl  
Hm. 284-8480  
Greater Mt. Calvary COGIC  
1234 N.E. Killingsworth  
Phone 284-3721  
Portland 97211  
Bishop H.B. Daniels  
Hm. 774-1294  
St. Luke COGIC  
2700 N.E. Sumner  
Phone 287-8345  
Portland 97212  
Rev. Roosevelt Thomas

**Ark of Safety**  
84 N.E. Pentecostal  
Phone 288-9418  
Portland 97211  
Bishop U.V. Peterson  
Hm. 285-9418  
Community Church of God  
202 N.E. Skidmore  
Phone 281-5678  
Portland 97211  
Pastor V. Brown

**CHURCHES OF GOD IN CHRIST**  
Highland United  
4635 N.E. 9th  
Portland 97212  
Rev. Samuel Johnson  
Ph. 287-9567  
Hm. 287-5341  
Church of God Pentecostal  
Ark of Safety  
84 N.E. Pentecostal  
Phone 288-9418  
Portland 97211  
Bishop U.V. Peterson  
Hm. 285-9418  
Community Church of God  
202 N.E. Skidmore  
Phone 281-5678  
Portland 97211  
Pastor V. Brown

**CATHOLIC CHURCHES**  
St. Andrews  
806 N.E. Alberta St.  
Phone 281-4429  
Portland 97211  
Father Griffin Burt  
Immaculate Heart  
2926 N. Williams Ave.  
Phone 287-3724  
Portland 97227  
Father Bill Curtin  
Father Bernard Rinehart

**CHRISTIAN CHURCHES**  
Christian Churches in Ore.  
0245 S.W. Bancroft  
Portland 97201  
Regional Minister,  
Russell Hensley  
Irving Park Christian  
831 N.E. Fremont St.  
Phone 281-0608  
Portland 97212  
Pastor Webster B. Turner  
Hm. 281-1342

**Mallory Avenue Christian**  
126 N.E. Alberta St.  
Portland 97211  
Rev. Dale Stitt  
Hm. 281-9554

**CHURCHES OF CHRIST**  
Albina Church of Christ  
3908 Mallory  
Phone 288-1092  
Portland 97212  
Rev. Richmond

**UNITED CHURCHES OF CHRIST**  
Highland United  
4635 N.E. 9th  
Portland 97212  
Rev. Samuel Johnson  
Ph. 287-9567  
Hm. 287-5341

**CHURCH OF GOD PENTECOSTAL**  
Ark of Safety  
84 N.E. Pentecostal  
Phone 288-9418  
Portland 97211  
Bishop U.V. Peterson  
Hm. 285-9418  
Community Church of God  
202 N.E. Skidmore  
Phone 281-5678  
Portland 97211  
Pastor V. Brown

**CHURCHES OF GOD IN CHRIST**  
Evangelistic Center  
522 N. Albina  
Phone 285-1156  
Rev. Samuel M. Irving  
Gethsemane COGIC  
801 N.E. Failing  
Phone 287-3463  
Portland 97211  
Rev. R.L. Menefeehl  
Hm. 284-8480  
Greater Mt. Calvary COGIC  
1234 N.E. Killingsworth  
Phone 284-3721  
Portland 97211  
Bishop H.B. Daniels  
Hm. 774-1294  
St. Luke COGIC  
2700 N.E. Sumner  
Phone 287-8345  
Portland 97212  
Rev. Roosevelt Thomas

**UNITED METHODIST CHURCHES**  
Patton Central  
5023 N. Michigan  
Phone 281-7328  
Portland 97217  
Rev. Bob Dowrey  
Woodlawn  
1425 N.E. Dekum St.  
Phone 289-0284  
Portland 97211  
Rev. Waichi Oyanagi  
Hughes Memorial  
111 N.E. Failing  
Portland 97217  
Rev. Waichi Oyanagi

**NONDENOMINATIONAL CHURCHES**  
Albina Ministerial Alliance  
126 N.E. Alberta St.  
Portland 97211  
Rev. John Jackson  
Hm. 288-3603  
Director NNEA  
3905 N. Vancouver Ave.  
Portland 97227  
Rev. Williams  
Emanuel Hospital Chaplain  
2801 N. Gantenbein  
Portland 97227  
Rev. William F. Adix  
Hm. 284-0773  
Faith Tabernacle  
5926 N.E. 26th  
Phone 282-8071  
Portland 97211  
Bishop L.W. Osborne  
Maranatha  
1222 N.E. Skidmore  
Phone 288-7241  
Portland 97211  
Pastor John Parker

**EPISCOPAL CHURCHES**  
St. Phillips Episcopal Church  
120 N.E. Knoll  
Phone 281-5802  
Portland 97212  
Father Bill Wetzel  
LUTHERAN CHURCHES  
Augustana Lutheran  
2710 N.E. 14th  
Phone 288-6174  
Pastor Kindschuh  
Peace Lutheran  
2201 N. Portland Blvd.  
Phone 289-1070  
Portland 97217  
Pastor Dewayne Bey  
Redeemer Lutheran  
5431 N.E. 20th  
Phone 287-7553  
Portland 97217  
Rev. Dennis D. Marttala  
Hm. 287-3015

**UNITED METHODIST CHURCHES**  
Patton Central  
5023 N. Michigan  
Phone 281-7328  
Portland 97217  
Rev. Bob Dowrey  
Woodlawn  
1425 N.E. Dekum St.  
Phone 289-0284  
Portland 97211  
Rev. Waichi Oyanagi  
Hughes Memorial  
111 N.E. Failing  
Portland 97217  
Rev. Waichi Oyanagi

**NONDENOMINATIONAL CHURCHES**  
Albina Ministerial Alliance  
126 N.E. Alberta St.  
Portland 97211  
Rev. John Jackson  
Hm. 288-3603  
Director NNEA  
3905 N. Vancouver Ave.  
Portland 97227  
Rev. Williams  
Emanuel Hospital Chaplain  
2801 N. Gantenbein  
Portland 97227  
Rev. William F. Adix  
Hm. 284-0773  
Faith Tabernacle  
5926 N.E. 26th  
Phone 282-8071  
Portland 97211  
Bishop L.W. Osborne  
Maranatha  
1222 N.E. Skidmore  
Phone 288-7241  
Portland 97211  
Pastor John Parker

**ATTEND THE CHURCH OF YOUR CHOICE**

**U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**  
520 S.W. Sixth Avenue  
Portland, Oregon 97204  
Telephone No. 221-2671

**FOR SALE - BY SEALED BIDS**  
**SHERIDAN MOBILE HOME PARK**  
**SHERIDAN, OREGON**  
**EXCELLENT INVESTMENT OPPORTUNITY**

The Department of Housing and Urban Development invites bids to be tendered in the manner indicated. To qualify for consideration, each bid on its face shall be firm, unconditioned, responsive, fixed in one amount, certain and not in the alternative.

Sealed bids will be received and publicly opened at 11:00 a.m., P.S.T. March 24, 1976 at the HUD Area Office. Property Disposition Section 520 Southwest Sixth Avenue Portland, Oregon 97204

This 33 Pad Mobile Home Park was constructed in 1970. It consists of approximately 4 acres of land and has a one-story laundry building. It is located at 503 S.E. Sheridan Road, Sheridan, Oregon.

**MINIMUM PRICE: NO STATED MINIMUM TERMS: ALL CASH NET TO H.U.D. DEPOSIT: \$2,000 WITH BID BALANCE AT CLOSING LISTING MAY BE OBTAINED FROM THE PORTLAND AREA OFFICE**

The Purchaser will be required to accept the property without warranty as to physical condition. DEPOSIT WITH BID. Bids must be accompanied by Money Order, Certified, Cashier's or other banker's check to Department of Housing and Urban Development for not less than the REQUIRED DEPOSIT, to be applied on the purchase or returned if the bid is rejected.

The Purchaser must provide for payment of the full purchase price in cash. The sales contract, used as the bid form in binding on acceptance by the Secretary and requires closing within 90 days. The right is reserved to reject any or all bids and to waive any informality in any bid. If an acceptable bid pursuant to this advertisement is not received on the RETURN DATE in any instance, the Secretary will consider the first "Acceptable" bid meeting the requirements specified herein, if received within 90 days following the above specified bid opening date. Bidding instructions must be obtained from the above.

HUD PROPERTIES ARE OFFERED FOR SALE TO ANY QUALIFIED PURCHASER. Any person interested in buying a HUD-owned property should contact the real estate broker of his choice. Any real estate broker doing business with HUD-acquired property will sell any HUD-acquired property in prospective purchaser without regard to race, color, religion or national origin. Noncompliance is a basis for precluding the firm doing business with HUD.