

NOW HIRING



OFFICE ASSISTANT/BOOKKEEPER

Knowledge of Quickbooks a plus but willing to train the right person. Person would be responsible for bill paying, daily reports, invoice matching and filing. Must be detail orientated. 20-25 hours a week Monday, Wednesday and Fridays.

AUTOMOTIVE TECH

Are you hard-working, with lots of car knowledge but been told NO to jobs because you're not "certified"? We want to talk to you!

Our busy, family-owned repair shop is looking for the right people to join our team! The best part??? **NO WEEKENDS!!!** We offer a bonus program and benefits package.

If this is something that sounds like you...apply in person or give us a call!

Shop (Ask for Katrina) 503-861-2886

JOB HUNTING WHILE UNEMPLOYED



ANDOR BUJDOSO

Group of college students studying at the library

There are many reasons why Americans find themselves unemployed.

Perhaps a company downsized a position, shut down or simply terminated employment. Regardless of the reason, job hunting without a job presents sizable hurdles.

Fill the gaps

One of the biggest challenges for unemployed job hunters is the gap on their resumes. There are ways to strategically fill the gaps and using your free time to make a difference.

Here are some beneficial tips from the UCLA Student and Alumni Services.

If you lost your job: Be professional and mature about why you were terminated. Negative words about a previous employer will almost always be a deal breaker. Express your gratitude for the opportunity and what you learned from the experience.

If you went back to school: Take advantage by explaining you took a break from your career to focus on expanding your educational goals.

If you took care of family: Explain the general situation without being too personal. Perhaps, you had a new child, or a family member became ill. Showcase things you learned while you were being a caretaker and how it benefits you professionally.

Join a group

There are likely many others in your community who found themselves in the same position. Network with other job-hunters to discover leads and offer support to one another. To find like-minded people, reach out on social media, at events like career fairs or at a public library. Encouraging others to land a position will also give you motivation.

Find a job fair

An opportunity to get your qualifications in the hands of many different hiring managers is to attend a local job fair. You get the chance to explain your unemployment in a face-to-face setting without waiting on a scheduled interview.

TONGUE POINT TOURS

3/7 @ 10AM • 3/14 @ 2PM • 3/21 @ 2PM

FOR UP TO DATE TOUR INFO:

WWW.JOINJOBCORPS.COM/TONGUEPOINT

If you are interested in becoming a student, staff member or invested community member. COME TAKE A TOUR!



HELP CHANGE LIVES-APPLY HERE

WWW.MTC.JOBS

TONGUE POINT JOB CORPS CENTER

37573 HWY 30, Astoria OR



CAREERS BEGIN HERE 503-338-4924

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