

651 Help Wanted

New Today!

Office Manager/Bookkeeper for local contractor that has been in business for over 60 years.

Excellent customer skills are required to assist walk-in customers. Duties include AR, AP, reconciling, pulling permits, answering phones, and running errands.

Knowledge of QuickBooks and construction experience required.

Full Time - \$20/hr

Email resume and cover letter to:

OfficeMgrContractor@gmail.com

LASER PRINT & COPY

NOW HIRING PERMANENT FULL-TIME. ASTORIA CENTER MANAGER/TRAINEE

M-F, 40+ hours. Manage the operations of a largely self-contained copy/print center.

Knowledge of Adobe InDesign, Photoshop and Acrobat. Graphic design skills with a creative eye. Minimum 1 year customer service experience. Monthly performance bonuses, paid holiday policy.

818 Commercial St.#105
503-325-1185



POSITIONS AVAILABLE

Seeking enthusiastic, respectful people who enjoy a professional, collaborative work-environment supporting people with developmental disabilities.

- Direct Support Professional (\$12.50 per hr)
- Job Coach (part-time) (\$13.50 per hr)

Generous benefits including health care, 401k, life insurance, paid vacation.

Equal Opportunity Employer

Call (503) 861-3372 (ext. 202) susieb@nwcall.org



NOW HIRING

- Restaurant General Manager
- Manager-in-Training
- Shift Managers

Experience preferred, but will train. Year round. Flexible Hours and Meal Discounts.

Apply online at: jobsatpizzahut.com for positions in Warrenton or Seaside.

651 Help Wanted

Craft3 is looking for an Accountant to support the Craft3 Finance department in our Astoria or Portland office.

This position will be responsible for preparation, posting, payments, reconciliations, account payables, and other on-going accounting functions and support.

Application deadline is **Friday, September 14, 2018**. To apply, please complete the application at:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=4004523b-0570-402f-bc1c-f81f77519451&jobId=137527&lang=en_US&source=CC3&c-clid=19000101_000001

Craft3 is an equal opportunity employer; women and minorities are encouraged to apply.



Assistant Property Manager

Starting \$31-\$40,000 yr + Benefits, IRA, Vacation, Consistent Work Hours/Days Quality Equipment & Supplies

Characteristics: Excellent Communication Ability

Calm, Problem Solving Leader

Organizational & Efficiency Skills

Current Technology Proficiency

Friendly, Confident Initiator

Background Check References
www.KukuiHouse.com
503.828.9889

www.DailyAstorian.com

Bank of the Pacific is currently seeking **Customer Service Representatives**

to fill openings at our Warrenton and Seaside locations.

A Customer Service Representative (CSR) is responsible for serving customers, performing account related transactions or maintenance and supporting branch functions. CSR's contribute to the Bank's success by delivering outstanding customer service, achieving individual goals and supporting team members. Important skills needed to be a successful CSR include the ability to be professional in communication and presentation, good decision making aptitude, general computer knowledge, basic math skills and prior cash handling experience.

Please apply by emailing your resume to humanresources@bankofthepacific.com.

The complete job description is available on our website at: www.bankofthepacific.com. EOE- DFW

651 Help Wanted

Riley's Restaurant in Seaside is looking for experienced Waitstaff.

Come in and apply 1104 S Holladay Drive

New Today!

MARTIN NORTH

Come work for Oregon's finest family-owned coastal hospitality company.

Stephanie Inn

Full-Time, Year-Round

- Assistant Dining Room Manager
 - Bell
 - Maintenance
 - AM Breakfast Host
- Seasonal**
- Server
 - Host

Surfsand

Seasonal

- PM Laundry
 - Housekeeping
- Full-Time, Year-Round**
- Sales Admin Assistant

Wayfarer

Seasonal

- AM & PM Busser

We've got a great role for you.

Applications: online at martinnorth.team/job-openings/ or in person at 148 E Gower Cannon Beach.

Please call Tamara at 503-436-1197 if you have questions.

Medical Office Front Desk Receptionist Astoria Physical Therapy

In this position you will:

- Meet and greet patients
- Enter computer data
- Schedule patients
- File, copy, print, and scan records
- Obtain and track medical insurance verification and authorization
- Collect co-pays
- Employ excellent oral and written communication and customer service skills with patients, therapists, teammates, physician offices and insurance adjusters

Required qualifications for this position include:

- High school diploma or equivalent
- The ability to follow directions under supervision while detail-oriented multi-tasking in this fast paced environment
- Eventual adequate expertise to make independent decisions and flexibility consistent with clinic policies and procedures

Preferred qualifications for this position include:

- Knowledge of CPT and ICD-10 codes
- Previous medical office experience

Schedule: Full-time 10am-7pm Weekdays
Please send resume to administration@astoriapt.com

651 Help Wanted



MCMENAMINS GEARHART HOTEL and SAND TRAP PUB is NOW HIRING for all positions!

Current openings include, Line Cooks, Dishwashers, Servers, Host/Foodrunner, Bartenders, Entry Level Management, Housekeepers and more!
Line cooks and housekeepers receive a hiring bonus after 90 days

What we need from you: Previous experience is preferred, but we are willing to train! A love of working in a busy, customer service-oriented environment; Seasonal and Long term positions are available. Interested in a career in the hospitality industry? We offer opportunities for advancement as well as an excellent benefit package to eligible employees, including vision, medical, chiropractic, dental and so much more!
Apply online 24/7 at mcmenamins.com OR stop by and fill out an application. **EOE.**



Make a Social Impact working at Tongue Point Job Corps Center!

Full time positions come with an excellent benefits package, 3 weeks' vacation and 2 weeks sick time.

Security Officer
Experience with the US Armed Forces, EMS, security, police or fire-fighting organization preferred.

Recreation Advisor
Get Paid to Play! We are looking for someone energetic, creative, and passionate about intramural sports!

Residential Advisor
Experience in counseling, social work, rehabilitation, security, law enforcement, vocational guidance or voluntary experience with youth preferred!

Maintenance Worker
Join our talented team that maintains our large and beautiful campus!

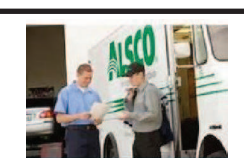
For job descriptions and to apply: www.mtc.jobs

All applications are processed online. For more information call 503-338-4961

Management & Training Corporation is an Equal Opportunity Employer Minority/Female/Disability/Veteran
MTC Values Diversity! Tongue Point Job Corp Center is a drug-free and tobacco-free workplace.

Classified Ads work hard for you!

651 Help Wanted



Commission Employment Route Delivery Driver needed for our Astoria Depot. Provides superior customer service through proactively managing all route responsibilities. Apply online at careers.alsco.com Astoria, Oregon. 503-283-2233 TTishendorf@alsco.com



Customer Service and Inside Sales Representative

Join a team focused on creating an excellent customer experience in a professional office environment.

Our customer service / inside sales reps work together to meet customer's needs by answering inquiries and providing solutions in person, by phone and email, plus actively solicit sales of advertising and products through calls and emails.

To be considered for this position, you'll need to have the ability to manage your time wisely, embrace our proprietary software programs, speak and write well, and truly enjoy helping our valued customers and advertisers.

Both a full-time and a part-time (24 hours/week) position are available. These positions are located at The Daily Astorian in Astoria, Ore. but serve the customers of EO Media Group throughout the region. Pre-employment background check required.

Individual and team sales incentives available. Benefits include Paid Time Off (PTO), insurances (full time only) and a 401(k)/Roth 401(k) retirement plan.

Send resume and letter of interest indicating your preference for full-time or part time work to EO Media Group, PO Box 2048, Salem, OR 97308-2048 or e-mail hr@eomediagroup.com.

652 Work Wanted

NOTICE: Oregon Landscape Contractors Law (ORS 671) requires all businesses that advertise landscape contracting services be licensed with the Landscape Contractors Board. This 4-digit number assures the business has a bond, insurance and an associated individual contractor who has fulfilled the testing and experience requirements for licensure. For your protection call (503)378-5909 or use our web site: www.lcb.state.or.us to check license status before contracting with the business. Persons doing landscape maintenance do not require a LCB license.

Let your pockets "jingle" with extra cash from The Daily Astorian classifieds.

652 Work Wanted

JIM'S LAWN CARE Brush Clearing, Lawns Shrubs, Hauling Gutter & Storm-Cleanup (503)325-2445 Free estimates

Oregon state law requires anyone who contracts for construction work to be licensed with the Construction Contractors Board. An active license means the contractor is bonded and insured. **Verify the contractor's CCB license through the CCB Consumer Website www.hirelicensedcontractors.com**

664 Services

IF YOU HAVE QUESTIONS about a Business or School Advertised, we advise you to call: The Consumer Hotline in Salem at (503)378-4320, 9AM-1PM, Monday-Friday or in Portland at (503)229-5576

'SEW BE IT' CUSTOM UPHOLSTERY AND SEWING. SERVICING THE N. COAST. HOME, BUSINESS, MARINE, VACATION RENTALS, RV'S, AND MORE. FIND US ON FB! WARRENTON, OR. (808)446-1148

ATTENTION READERS Readers respond to mail/ phone order ads at their own risk. If in doubt about a particular offer, check with the Better Business Bureau or U.S. Postal Service before sending any money. **The Daily Astorian ASSUMES NO LIABILITY FOR MAIL ORDER ADVERTISERS.**

667 Loans & Financing

NOTICE TO CONSUMERS The Federal Trade Commission prohibits telemarketers from asking for or receiving payment before they deliver credit repair services, advance fee loans and credit, and recovery services. If you are asked to render payment before receiving any of the preceding services, please contact the **Federal Trade Commission at: 1-877-382-4357**

807 Fuel, Heating & Firewood

NOTICE TO CONSUMERS Oregon Firewood Law requires advertisements quote a price and also express quantity in units of a cord or fractional part of a cord. Ads must also identify the species of wood and whether the wood is unseasoned (green) or dry.

854 Lawn & Garden Equipment

New Today!

450 John Deer rototiller Used very little.

\$1100

(503)325-2479

coast weekend

Your local guide to Art, Entertainment, Food & Fun



coastweekend.com

SUDOKU

Fill in the blank cells using numbers 1 to 9. Each number can appear only once in each row, column and 3x3 block. Use logic and process elimination to solve the puzzle. The difficulty level ranges from Bronze (easiest) to Silver to Gold (hardest).

1	9	5		8		6		7
	8							5
6				5	1			9
	2		4					1
8		7	2		5	9		4
	4			9				8
4			9	6				8
	6							3
7		8		1		2	9	6

Rating: BRONZE

Solution to 9/5/18

6	2	9	4	8	5	7	1	3
1	5	7	3	9	2	6	8	4
8	3	4	7	6	1	5	2	9
5	6	1	9	2	4	8	3	7
9	4	3	5	7	8	1	6	2
2	7	8	6	1	3	9	4	5
3	9	5	8	4	6	2	7	1
4	1	6	2	5	7	3	9	8
7	8	2	1	3	9	4	5	6

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9/6/18

BUSINESS DIRECTORY

YOUR GUIDE TO LOCAL PROFESSIONALS

Arborist

Affordable Rates BIGBY'S TREE SERVICE

- ISA CERTIFIED ARBORISTS**
- Pruning
 - Removal
 - Stump Grinding
 - Excavator/Brush Rake
 - Vegetation Management

(503)791-0767

bigbystreeservice.com
CCB#158562

Boat Repair

••OUTBOARD REPAIR••
Clatsop Power Equipment
34912 Hwy 101 Bus, Astoria
1-800-220-0792 or 503-325-0792

Cleaning Services

WEST COAST WINDOW WASHERS

- *Windows 2+Stories
- *Houses/Gutters/Decks
- *Lawns/Shrubs/Brush/Hauling
- Licensed/Insured
- Excellent references.
- Mike (503)325-4526

Sell your children's outgrown clothes and toys with a classified ad in the Daily Astorian. Call 503-325-3211 to place your ad today!

Construction Design

Jack Coffey Construction
•New•Repair•Remodel
•Drywall•Concrete•Decks
•Licensed•Bonded•Insured
(503)325-7406 * CCB#55284

Classified Ads work hard for you!

Handyman Services

Handyman/Construction

- Repair or remodel
- Kitchen, Bath, Decks, Fence
- No Job Too Small

Call Tom (503)739-1550
CCB#201-303

Haul Away!
If it needs to go, call me!
Moving/Attics/Basements/Odd Jobs.
Senior Citizen & Veteran Discount.
John (503)470-9180

North Coast Handyman & Woodworking, LLC
(503) 440-5758
Facebook: northcoasthw
Interior remodeling, siding, windows, decks, rot specialist.
Licensed, bonded, & insured.
CCB#215908

Lawn & Garden

Bellos Landscape Maintenance & House Services
Retaining walls* Moss Removal*Storm cleanups*Hedging*Dumping Service*Brush Clearing*Weeding*One-time cleanups & year round maintenance*Bark Pressure washing*Fences Deck Repairs*Painting Driveway Grading

Free Estimates
Call Jose (503)741-1582

Diego's Lawn Care LLC

*Trimming*Aerating*Bark Dust* Weeding*Hauling & A Lot More!

Call For A Free Estimate!
(503)791-0190
diego03482@gmail.com

Lawn & Garden

Ellis Tree & Lawn Service
One-time clean-up or year-round lawn care. Brush clearing, tree service, stump grinding, pressure washing & many other services.
Call Rick(503)791-1837

JIM'S LAWN CARE
•Brush Clearing•Lawns•Shrubs
•Hauling•Gutter & Storm-Cleanup
(503)325-2445
•Free Estimates

Professional Services

Terry Marshall Bookkeeping Service
(503)298-0750
•Payables •Receivables
•Payroll •Quarterly Reporting

Tractor Services

Dean's Tractor Service
Field Mowing
Brush Cutting
Driveway grading
503-791-1170

Vegetation Management

Bigby's Tree Service

- Excavator mounted Flail Mower•Brush Raking•Brush Hogging•Lot Clearing•Scotch Broom Removal •Chipping
- Invasive Species Removal•Levey/Dike Mowing
- Low Impact Logging. (503)791-0767

bigbys tree service.com
Affordable rates. CCB#158562