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Business Directory

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2-13

CRYPTOQUIP

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 IPQL HNHYBBF BYWRZL
 EZYHDZQX, LN FNM HDPAR
 PH JNMBL IZ XHNQR AYRZL?
 Yesterday's Cryptoquip: MUSICAL INSTRUMENT LIKE A PIANO OR AN ORGAN PLAYED ALONG A COASTLINE: A SEABOARD KEYBOARD.
 Today's Cryptoquip Clue: R equals K

651 Help Wanted

651 Help Wanted

Housing Program Case Manager

Position Summary:
 Clatsop Community Action is hiring a full-time Housing Case Manager whose primary responsibility is to assist individuals and families with housing and other needed services through case management, special grant funding, and through appropriate referral(s). The Housing Case Manager schedules appointments to screen potentially eligible applicants for available housing programs and performs case management services to ensure best success. Advocates and coordinates other identified social service needs upon assessment in a respective manner. Timely, accurate and complete documentation is essential to this position.

Minimum Qualifications:

- *Bachelor's Degree in Social Sciences or related field and/or 2 years full-time equivalent human services work experience.
- *Excellent communication skills, both oral and written.
- *Demonstrated ability to engage and work collaboratively with others.
- *Valid driver's license, proof of insurance and ready access to reliable transportation.

Salary: DOE, including benefits (medical, dental, vacation, sick leave, travel reimbursement).

How to Apply: Please include a cover letter, job application and resume with your current contact information and submit to: vmatthews@ccaservices.org

Food Bank Program Specialist

Duties include:

- *Assist with the daily completion of receiving, storage, and distribution of food and other products within the CCA Regional Food Bank.
- *Operate warehouse equipment such as pallet jacks, forklift, and non-CDL box trucks.
- *Collect donated goods from local supermarkets on established route.
- *Generate reports and invoices using the Regional Food Bank's computer system. Data entry.
- *Assist in food and fund drives.
- *Assist and support seasonal food distributions such as the Mobile Produce Pantry.
- *Assist in general facility maintenance.

Preferred Qualifications:

- *Strong organizational and communication skills.
- *Basic computer skills and ability to learn new software.
- *Ability to work independently, efficiently, and safely in a fast-paced team environment.
- *Ability to operate warehouse equipment and non-CDL box trucks.
- *Ability to lift or move up to 50 pounds.
- *Must hold a valid Oregon driver's license and maintain a clean driving record.
- *Dedication to mission of ending hunger and assisting others. Send cover letter, application and resume detailing skills and work experience to: dmartin@ccaservices.org

Individuals with experience in route sales or supermarket operations encouraged to apply. **Pay: DOE.**
 Any offers of employment are contingent upon the applicant's ability to pass a pre-employment drug screening and background check.

More than just another Newspaper

THE DAILY ASTORIAN

CROSSWORD

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