

Union Elections Timelines

Statewide Officer nominations opened in conjunction with District Officers on February 1, 2002. District Director and Assistant District Director nominations closed on February 21, 2002, with Statewide Officer nominations closing on August 13, 2002. Nominations for District General Council Delegates will open April 15, 2002. The following calendar is to assist you in meeting important timelines throughout the year.

2002 GENERAL COUNCIL/ ELECTIONS CALENDAR

March 2002

- 3/9 Board Meeting
General Council Resolutions Review
Committee Appointed
- 3/15 TOPE mailed (Candidate Profiles for District Directors & Assistant District Directors;
- 3/25 Ballots for District Officers (District Directors & Assistant Directors) Mailed

April 2002

- 4/8 District General Council Delegate
Nomination Forms Mailed to Leaders/Posted on Website
- 4/12 5:00 pm Deadline for Receipt of
District Director/ADD Election Ballots at HQ
- 4/13 District Election Ballots Counted at HQ
- 4/13 Executive Committee Meeting
- 4/15 Nominations Open for District General Council
Delegates (April 15-May 3, 5 pm)

May 2002

- 5/3 5:00 pm Deadline for Receipt of District
Delegate Nomination Forms @ HQ
- 5/10 5:00 pm Deadline for Submitting
General Council Resolutions to HQ
General Council Resolutions Review Committee
begins Working on Resolutions Submitted
- 5/14 District General Council Delegate Ballots Mailed
- 5/18 Board Meeting
- 5/28 General Council Delegate Report Forms &
Credentials Forms Mailed to Local Presidents
& District Directors

June 2002

- 6/4 5:00 pm Deadline for Receipt of District General
Council Delegate Ballots at HQ
- 6/5 District General Council Delegate
Ballots Counted at HQ
- 6/8 Executive Committee Meeting
- 6/10 AFL-CIO COPE Convention

- 6/15 Local & District GC Delegate Report
Forms & Credentials Forms due at HQ
- 6/21 General Council Registration Packets
Mailed to Delegates

July 2002

- 7/1 General Council Registration Form &
Committee Assignment Request
Forms Due at HQ
- 7/1 Employer Notification Letters of GC Delegates
Mailed
- 7/1 5pm Receipt Deadline for Statewide Officer Nom.
Forms at HQ for Publishing in TOPE Voters' Guide
- 7/3 Standing Comm. Budget Planners Mailed
- 7/13 Board Meeting
Appointment of General Council Committee
Members, Chairs, Pages, Sgts.-at-Arms
- 7/19 TOPE w/ Statewide Officer Voters' Guide Mailed
- 7/21 Hotel Deadline for Room Reservations
Hotel Confirmations & Delegate
Credentials Mailed to Delegates
- 7/22 5:00 pm Deadline for Board Resolutions
- 7/22 Standing Committee Budget Deadline

August 2002

- 8/9 Finance Committee Budget Meeting
- 8/10 Executive Committee Meeting
- 8/21 Pre-General Council Board Meeting
- 8/21-25 GENERAL COUNCIL SESSION
- 8/23 5pm Close of Statewide Officer
Nominations at General Council
Board Meeting (Statewide Officers &
Newly Installed Board Members)
- 8/25 5:00 pm Deadline for Submission of Statewide Officer
Candidate Statements for Enclosure with Ballots

September 2002

- 9/14 Board Meeting (if needed)
Mid-to-Late September: Statewide Officer Ballots Mailed

October 2002

- 10/12 Executive Committee Meeting
Mid-to-Late October:
Statewide Officer Ballots Counted by Ryder
Election Services (Results on Hotline and Website)

November 2002

- 11/5 General Elections
- 11/15 District/Local Budget Deadline
- 11/15 Newly Elected Statewide Officers Installed
- 11/16 Board Meeting

December 2002

- 12/14 Executive Committee Meeting

Election Processes for Statewide Officers, District Directors, Delegates and Alternates to General Council

Delegates come to General Council as elected representatives either from their District or Local or from the Board of Directors. Alternate District and Local delegates are elected for the purpose of filling any delegate vacancies.

District General Council Delegates: Nominations for District General Council delegates open April 15, 2002 and close at 5pm May 3, 2002. Nomination forms will be posted at worksites and on the website. Candidate statements will be mailed with ballots on May 14, 2002. Ballots must be received at SEIU Local 503, OPEU Headquarters by 5pm, June 4, 2002, and will be counted on June 5, 2002 at Union HQ by the Elections Committee. District Director-elects and Assistant Director-elects who are not incumbents take the first District Delegate positions; remaining positions are filled with elected District Delegates. Alternates are elected to fill possible vacancies in delegate positions.

District Directors and Local Officers were notified of their official delegate counts in January. Locals are electing their General Council delegates and alternates in accordance with their bylaws and should forward election results to HQ by June 15, 2002. General Council Delegate report forms and credentials forms will be mailed to locals in late May.

District Directors and Assistant District Directors: District Directors and Assistant Directors are elected on a representational basis according to the distribution outlined in Article VI of the SEIU Local 503, OPEU Constitution. Nominations closed February 21, 2002 at 5:00pm. Candidate statements are contained in this issue of *The Oregon Public Employee* (TOPE). Ballots for each district will be mailed to each eligible voter in their respective districts on or about March 25, 2002. These ballots must be returned to SEIU Local 503, OPEU HQ by April 12, 2002 at 5:00pm. Ballots will be counted April 13, 2002 at HQ by the Elections Committee. Report forms will accompany the vote tallies sent to the Districts following the election.

General Council Delegate Reporting: Reporting of delegates is accomplished by local and district leadership submitting completed delegate report forms and credentials forms for each delegate and alternate to HQ by June 15. HQ will then mail registration packets to delegates. Delegates should return completed registration forms to HQ as soon as possible, but no later than July 1. HQ will provide notice of official Union delegates to state, local government and private non-profit employers beginning July 1; homecare workers do not require agency reporting of delegate status. Where contractually required (DAS and OUS), the employer must grant requests for time off to attend, provided they are notified at least 30 days in advance of General Council. Delegates may use accrued leaves of various types or leave without pay as specified in their collective bargaining agreement.

Statewide Officer Elections: Statewide officers are the Union President, Vice President, Secretary-Treasurer and Executive Director. Nominations for statewide officers opened February 1, 2002 and will close at 5pm on August 23, 2002. Nomination forms must be received by 5pm, July 1, 2002 to be published in the July issue of *The Oregon Public Employee* (TOPE). The forms have been posted at worksites and on our website (www.seiu503.org). Candidate profiles will be published in TOPE preceding the election. Ballots and Candidate Statements will be mailed to members mid-to-late September. Ballots will be counted by Ryder Election Services mid-to-late October 2002. Election results will be available on the SEIU Local 503, OPEU hotline and on the website.

Direct any questions concerning election guidelines, resolution processes or General Council to your local officers, district directors or any statewide officer.

Important Information!

SEIU Local 503, OPEU's General Council Resolution Process

Resolutions for General Council delegates' consideration in August 2002 may be authored by any member and sponsored by Locals, Districts, or Standing Committees, or by submitting them with 50 active members' signatures. This is an opportunity for members to present solutions to problems, express new ideas or concepts or revise the Union's position on a specific issue. We encourage you to have your ideas considered by the governing body of SEIU Local 503, OPEU by participating in the resolution process. For more information, contact your steward, a local/district officer or call Union Headquarters at (800) 452-2146. (For cost impact clarification, contact Martha at Union HQ, ext. 174.)

Resolution submittal deadline is 5pm, May 10, 2002 at Union HQ.

