

may I say that it is in very fine shape, with nearly thirty millions of assets, a fine board of directors, a very capable staff, and everything running smoothly. We have constantly improved and streamlined our procedure in the interests of efficiency and economy, and the objectives of the retirement law are being fulfilled with a margin to spare. The job has been a challenge and a source of real pleasure. In leaving the service, I shall still retain my membership as well as a deep personal interest in the welfare of the system.

I earnestly request for my successor the same friendly cooperation which has been so generously accorded to me, and I wish to express my thanks and deep appreciation to all who have contributed to the outstanding record which I think our system has made."

District Directors Elected

Here are your newly elected district directors and their alternates.

Director District No. 1—Jack Norton,
Success Chapter 30.

Alternate—Joseph N. Waller, Portland Chapter 17.

Director District No. 2—Robert M. Ashby, SIAC Chapter 20.

Alternate—Robey S. Ratcliffe, Marion Chapter 18.

Director District No. 3—Walter G. Kruger, Coquille Chapter 10.

Alternate—J. W. Vaughn, Roseburg Chapter 2.

Director District No. 4—Clyde Gillmor,
The Dalles 9.

Alternate—A. L. Rice, OVS Chapter 36.

Director District No. 5—L. C. Smitton,
Round up Chapter 24.

Alternate—Russell Rulp, La Grande Chapter 4.

Director District No. 6—L. A. McCroskrie, Albany Chapter 7.

Alternate—J. E. Morelock, Albany Chapter 7.

Procedures in Case Of Death

STANDARD Procedure Instructions H

1. It has been brought to the attention of this office that many employees are dying and refusing to fall over after they are dead. This must be stopped.

2. On or after September 15, employee found sitting up after he has died, will be dropped from the payroll at once (i.e. within 90 days). Where it can be proven that the employee is being supported by a Government typewriter, or other property marked "U. S. Government" an additional 90 days will be granted. The following procedure will be strictly followed.

3. If, after several hours, it is noted that the worker has not moved or changed his position, the Supervisor will investigate. Because of the highly sensitive nature of Government employees, the close nature and resemblance between death and their natural working attitude, the investigation is to be made quietly so as not to disturb the employee, if he is asleep. If some doubt exists as to the condition of the employee, extending a Government check in front of his eyes is a good test. In some cases, the instinct is so highly developed, however, that reflex action may be encountered.

DON'T LET THAT FOOL YOU.

4. In all cases a sworn statement of the dead employee must be filled out on Special Form "444". Fifteen copies (15) will be made. Three copies will be given the deceased, three sent to Washington, and destroy the rest.

5. Form No. 22W, "Application for Permanent Leave" must be filled out by the employee concerned. Be sure to include the correct forwarding address. If he cannot write, his signature must be witnessed by two other employees, preferably alive. Complete the case by pushing the body to one side to make room for the next incumbent.

APCO Magazine

Lee Port has made the last payment on his house. "Boy!" sez he, "am I ever housebroke?"