

Engineering Aide II \$2670 - 3480

Requirements: Graduation from a senior high school with courses in mathematics and two years of experience in performing simple engineering tasks in the office, field or laboratory, or two years of college engineering. Examination: Written test, 70%; experience and training, 30%.

Civil Engineer I \$3240 - 4080

Requirements: Graduation from college with major courses in civil or other engineering, or an equivalent combination of experience and training. Examination: Unassembled: An evaluation of experience and training, 100%.

BUSINESS, ACCOUNTING

Ranging from junior clerical supervisory positions to specialized accounting, auditing and business assignments, all departments of the state government offer many opportunities for college trained men and women. Those classes for which college graduates are desirable include:

Clerk Typist III \$2400 - 2940

Requirements: Two years of college, or two years of progressively responsible experience in an office or other clerical work and graduation from a senior high school. Examination: Written test, 70%; experience and training, 30%. Typing speed of 45 words per minute, and ability to take dictation at 100 words per minute and transcribe.

Clerk III \$2400 - 2940

Requirements: Two years of college training, or two years of progressively responsible experience in an office or other clerical work and graduation from a senior high school. Examination: Written test, 70%; experience and training, 30%.

Clerk IV \$2760 - 3480

Requirements: Three years of college training, or three years of progressively responsible clerical or office management experience and graduation from a senior high school including including or supplemented by courses in business practices. Examination: Written test, 70%; experience and training, 30%.

Clerk V \$3240 - 4080

Requirements: College graduation,

with major in business administration or four years of progressively responsible clerical experience including experience in office management activities, and graduation from a senior high school supplemented by college level courses in public or business administration. Examination: Written test, 60%; experience and training, 40%.

Accounting Clerk \$2400 - 2940

Requirements: Two years of college training, or two years of responsible office experience, including one year of bookkeeping work, and graduation from a senior high school. Examination: Written test, 70%; experience and training, 30%.

Accountant I \$2760 - 3360

Requirements: College graduation with courses in accounting, or two years of college work including or supplemented by courses in business administration and accounting, and two years of responsible office experience including one year of experience in skilled accounting work. Examination: Written test, 70%; experience and training, 30%.

Field Examiner \$2760 - 3480

Requirements: Two years of college, or graduation from senior high school and two years of progressively responsible office or accounting experience. Examination: Written test, 70%; experience and training, 30%.

Field Auditor I \$3000 - 3720

Requirements: College graduation with courses in accounting, or two years of college work including courses in accounting, and two years of progressively responsible office experience, involving accounting work. Examination: Written test, 60%; education and experience, 40%.

Field Inspector I \$2520 - 3120

Requirements: Two years of college work, or graduation from high school and two years of experience involving public contact work including one year of experience in ascertaining facts by field investigation. Examination: At present there is no examination given for this class. Position vacancies are filled directly by departments from applications of qualified persons.