

Job Openings

Position Title: General Manager

Salary: \$30,000 annually

Minimum Requirements:

Bachelor's degree in Public or Business Administration with a minimum of 5 years management experience in: Contract/Grant Administration; Indirect Cost Management; Economic Development; Budget Development and Management; Personnel Management and Supervision.

Duties:

Develop and monitor long and short term program and financial plans to reach Tribal goals and objectives; Develop and monitor organizational policies, practices, and structures; Develop and manage annual budgets for Tribal government operations, capital improvements, and economic development; Maintain sufficient levels of personnel direction, supervision, and training; Obtain and monitor Contracts and Grants; Maintain effective working relationships among employees, Tribal Members and officials; Identify and obtain funding resources for improving Tribal government services and financing capital projects and Tribal Enterprises; Develop and manage the implementation of Tribal Enterprises and construction of Tribal facilities.

Closing Date: April 8, 1985

First preference given for in-house tribal employees. Indian preference will be given.

Position Title: Teacher's Assistant

Salary: \$4.10 hr.

Minimum Requirements:

High School Diploma/G.E.D., plus one year paid or volunteer experience with young children.

Must possess or be able to obtain valid Oregon State Chauffeur's License and have satisfactory driving record.

Must have experience with parents/adults in a helping or teaching capacity.

Duties:

Assist teacher in the implementation of daily educational plan within the classroom and plan activities as directed; assists teacher in demonstrating to parents effective ways to guide young children through home visits and classroom modeling; set educational goals for children's development; assists or performs home visits; gather materials for classroom, home visits, parent groups; assist with set up and clean up of classroom activities.

Closing Date: April 3, 1985

Send Application/Resume to:

Confederated Tribes of Siletz
P.O. Box 549
Siletz, OR 97380

Attn: General Manager

Indian Preference Will Be Given.

Council Minutes

February 16, 1985

MEETING: Regular Tribal Council

DATE: February 16, 1985

TIME: 9:00 a.m.

PLACE: Tribal Community Center

COUNCIL MEMBERS PRESENT:

Delores Pigsley, Chairman; Alfred (Bud) Lane; Arthur Bensell; Vernon Brown; Kristi Martin, Vice-Chairman; Frank Simmons; Mary Alice Muncey; Douglas Brown

COUNCIL MEMBER ABSENT: Alta Courville

OTHERS PRESENT: Judy John, Secretary; Doni White, Human Resource Mgr.; Mary Fisher; Tina Jones, Admin. Assistant; Jeff Williams, Housing Coordinator; John Roe, Chief Judge; Bob Lockyear, General Manager; Phil Rilatos, Comptroller; Ted Werth, News Editor; LeRoy Wilder, Attorney; Andy Viles; Dave Bartels, BIA

Chairman, Delores Pigsley, called the meeting to order at 9:05 A.M. Invocation by Arthur Bensell. Roll call was taken with 8 Council members being present, and 1 absent.

Tina Jones, Election Board Member, swore-in the newly elected Council members, Vernon Brown, Douglas Brown and Mary Alice Muncey.

Election of Secretary — Chairman stated that we need to elect a new secretary. Frank Simmons nominated Mary Alice Muncey. Seconded by Douglas Brown. No other nominations were made.

MOTION #1 — Arthur Bensell moved to accept Mary Alice Muncey as Tribal Council Secretary, by acclamation. Seconded by Vernon Brown. YES: Delores Pigsley, Kristi Martin, Alfred Lane, Douglas Brown, Frank Simmons, Vernon Brown. NO: -0-. ABSTAIN: Arthur Bensell, Mary Alice Muncey. Motion approved 6-0-2.

Approval of Agenda — Andy Viles was added, who will propose a Culture Program. John Roe was added to discuss Tribal Court. Tribal Council Concerns were added. Election of Vice-Chairman was added.

MOTION #2 — Mary Alice Muncey moved to approve the agenda as changed. Seconded by Bud Lane. Motion unanimously approved 8-0-0.

Election of Vice-Chairman — Delores Pigsley nominated Kristi Martin, Mary Alice Muncey nominated Arthur Bensell, nominations were closed. Secret ballots were counted with Arthur Bensell receiving 5 votes and Kristi Martin receiving 3 votes. Arthur Bensell is now the new Vice-Chairman.

Judy John read the minutes of February 2, 1985 Special Council Meeting.

MOTION #3 — Arthur Bensell moved to approve the minutes of 2/2/85. Seconded by Bud Lane. Motion unanimously approved 8-0-0.

Minutes of the January 19 Regular Council meeting were not distributed to the new Council Members. These are 12 pages long, so it was decided to make copies for their review, and approve them later.

Superintendent's Report — Dave Bartels — Nelsen Witt is in Washington, D.C. with the Grand Ronde Tribe, working on their Reservation Plan. Bureau offices will be closed this Monday for President's Day. Cal Hewitt has indicated that HUD has approximately 100 units available right now. If the Tribe wants to build some units, you have to build them on Trust land. HUD is facing a two year moratorium. Technical Assistance from the Bureau is available free of charge, mainly for accounting procedures. The Agency is expecting a memo from Central Office regarding changing the modification process. This is the process that Doni White spoke to Mr. Smouse about, which would not require contract modifications in all cases. LeRoy Wilder stated that the Portland Area Office was not going to comply with this directive, but Doni White convinced the staff. All Bureau contracts will have to take a 2 percent cut across the board. In addition, there will be a 5 percent shortfall in contract support, Indirect. New contract support funds may have

a 50 percent shortfall, this would mean taking from inside the contract. The Area Office is facing a \$400,000 cut in Administration. Agencies have been asked to transfer any excess funds to the Area Office. Art Bensell asked if our Agency will be cut as well. We may not have to, have some new tribe's money to make up the difference. The Portland Area Office has issued a Reduction of Force, this means we may have our Contracting Officer within the next few weeks. Are still hoping to get a Community Services person and another Clerical position. Dave thanked Council for supporting his promotion, he received it last week. The Coos Tribe now has an office.

Tribal Council Concerns — Frank Simmons said that he spoke to the CHR's about getting a food bank for the needy and asked who had keys to the lockers if Ted Werth is gone. Bob Lockyear and Dan Rilatos have keys. Doni White said that Wilma Strong has spent the funds for the food bank, but will be asking for more assistance. She has been working closely with Food Share, but we do not have storage space. Vernon Brown suggested using Timber Revenue for a food bank. Judy John said that this was discussed at the Siletz Revenue Sharing hearing. It was suggested that a request be sent for funds from the Special Projects line. Art Bensell stated that he thought Revenue Sharing was all approved, now Area Offices are holding hearings again. Delores Pigsley explained that the Revenue Sharing regulations require holding another hearing. Doni White said that the offices have held their hearings, but have not had time to submit reports.

Art Bensell's concern was that we have had people looking at fish sites, but we need to take some action, Ted needs assistance. Ted will have a report today.

Mary Alice Muncey was concerned about CPR training. Doni White said that the CHR's have just completed additional training. Delores Pigsley said that at least one person in each office should have that training. Mary Alice was also concerned about the security system when the shed was broken into and the totem pole stolen. Bob Lockyear responded that we now have electricity in the shed, so have the system hooked up there now. Mary Alice was also concerned that when Tribal Council members are traveling to attend meetings, they should stay for the whole meeting. Mary Alice was also concerned about the General Manager being authorized to sign checks. It was explained to Mary Alice that he can only sign checks in an emergency, when no other check signer can be reached. Bob said that he has only signed checks on two occasions.

Vernon Brown was concerned that we have had some outside lights burnt out for some time. These should be fixed. Bob explained that we are having problems getting a light for the parking lot. Bob will have Dan replace the others.

Hunting & Fishing Report — Ted Werth — Ted showed an over-head of some possible fishing sites on Rock Creek and Mill Creek. The Committee has identified three sites on Rock Creek and Mill Creek. The Committee has identified three sites on Rock Creek. On requires access across Wilson property. This is actually John Sweet property, but he will not give access, but will sell. LeRoy Wilder said that he checked into stream bed access, this is not available because the land owner actually owns to the middle of the river. Two other possible sites on Rock Creek have been mentioned, one is owned by Georgia Pacific, the other by Irving Sparling, from Nevada. The Sparling property may have the best possibilities. It is 39.2 acres that is just sitting there with no improvements. The Tribal Council may want to negotiate with Mr. Sparling. Discussion followed about how far the site has to be from the Fish Hatchery. The access agreement with GP was then discussed. The Bureau of Indian Affairs has indicated that some fisheries enhancement funds may be available if we can identify a site. Ted then reviewed some minor sites that have been identified on Mill Creek. The best site on Mill Creek is at Camp 12. The Committee is recommending that we exchange this Mill Creek site for the Dewey Creek site, which is unacceptable. Chairman asked Council if we should proceed with the Sparling site. Kristi Martin said that they had planned to retire there, but they may grant access. Ted then reviewed the number of fish the state is planting in the creeks. Hopefully, the Tribe can become more involved with the state on this issue. LeRoy Wilder suggested that we work closely with the Columbia River Inter-Tribal Fish Commission.

Tribal Culture And History Information Gatherers

The closing date for applications for Tribal Culture and History Information Gatherers has been extended to April 8th due to not enough applications being received.

Minimum qualifications include the following:

- 1) 21 years of age or older
- 2) high school diploma or GED
- 3) valid driver's license and reliable transportation
- 4) good communication skills
- 5) flexible work hours
- 6) friendliness

Gatherers will work with the Tribal Culture Committee to help preserve Tribal history and culture.

There are openings for four positions: one in Springfield, Salem, Siletz and Portland. The positions are for 20/hrs. per week and will last for six months. To apply, send a Tribal Application for Employment or a current resume with a letter indicating you wish to apply for the Cultural Gatherer position to the following address:

Confederated Tribes of Siletz Indians
P.O. Box 549
Siletz, Oregon 97380

Applications need to be postmarked by April 8, 1985 to be considered. Job applications can be obtained from any tribal office. Indian and tribal preference will be given.



Education Committee

The education committee will be meeting at the Salem Area Office at 6:30 p.m. April 18th.

They would encourage any interested tribal members to attend.

Support Indian Owned Business

NEWPORT SHEET METAL

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Newport, OR 97365

Jack Retasket

Keith Taylor