



Butte Falls School District #91

P.O. Box 228 • 720 Laurel Avenue • Butte Falls, OR 97522
(541) 865-3563 • fax (541) 865-3217

January 2, 2018

NOTICE OF POSITION OPENING

CLOSING DATE: Until Filled

TITLE: Middle School Track Coach

POSITION GOAL: Help students become the best each can be in the individual sports; develop leadership, good sportsmanship, perseverance and a winning attitude.

**ESSENTIAL
FUNCTIONS:**

1. Organize and coordinate meetings, practice sessions, fundraising projects and other activities.
2. Be present at meetings, practice sessions, fund-raising activities, and other related functions.
3. Accompany participants to scheduled events, workshops, and other activities on district-provided transportation, or arrange for assistant coach to do so.
4. Arrange for proper uniforms and accessories for each participant.
5. Maintain discipline at all activities, including bus trips, and inform the administration of any infractions.
6. Inventory all equipment and supplies and submit a copy of the inventory to the athletic director not later than (1) week after close of the season.
7. Maintain cooperative relationships with co-workers, teachers, administrators, and parents.
8. Maintain regular and dependable attendance.
9. Perform other duties and projects as assigned.

**MINIMUM
PREREQUISITES:**

Knowledge of a particular sport(s); ability to work well with students, parents, and staff; must be able to speak, read, and write, English fluently.

**REPORTS TO:
LENGTH OF
POSITION:**

Principal/Athletic Director

Duration of season for a particular sport

**SALARY:
APPLICATION
PROCEDURE:**

Per Collective Bargaining Agreement

1. Complete classified employee application.
2. Successful applicant must be fingerprinted.

For more information, contact Julie Freeman at the Butte Falls District Office, 720 Laurel Avenue,
865-3563, ext.223

Butte Falls School District is an Equal Opportunity Employer