

Annual Deadlines for Enrollment

The deadline to submit an Application for Enrollment, name changes, blood quantum corrections and requests for relinquishment of Tribal membership is the **second Friday** in the months of January, April, July and September.

The Enrollment Committee reviews the applications and requests at its meetings in the months of February, May, August and October. Tribal Council takes action on the committee's recommendations in March, June, September and November.

There is a blackout period for enrollment actions from Dec. 1 to Election Day (first Saturday in February) annually.

Social Security cards

Letters were recently sent out for minors who do not have a Social Security card on file. If you received a letter, please get a **color** copy mailed directly to Enrollment or take to an area office to have a **color** copy made and sent to our office.

Phone calls and email blasts

Occasionally, Tribal departments and area offices send out "robo calls" to give information to a group of people, i.e., elders or by service area, of events that are occurring such as a fish distribution, heat waves, etc. In order to receive the phone calls, you must have a current phone number on file with Enrollment. You can also sign up for email notifications that are sent out by emailing angelar@ctsi.nsn.us.

Children NOT enrolled who could be

To be eligible for enrollment with the Tribe an applicant must:

1. Not be enrolled with another federally recognized Tribe
2. Be the biological descendent of a Siletz Tribal member
3. Have a blood quantum of 1/16 or more (*the Siletz parent needs to have a blood quantum that is equal or more than 1/8, 2/16, 4/32, 8/64, 16/128, 32/256*)
4. Submit their original state-issued birth certificate
5. Submit their original Social Security card

The originals are examined by staff, copies made and the originals are returned via certified mail when not brought into a Tribal office directly.

Within the 11-county service area, the Enrollment Department is aware of **at least 20 children who are not enrolled who could be**. There are likely many more and we would like for Tribal members to get their child's application submitted as soon as possible.

When your child is not enrolled with the Siletz Tribe, some of the detriments are:

- Your child **can** receive direct care from the Siletz Clinic and Purchased/Referred Care through age 18, however, their health care coverage from the Tribe ends on their 19th birthday.
- Your child **does not** accumulate funds in a Trust account from annual per capita distributions.
- Your child is **not eligible** for JOM (Johnson O'Malley) funds for education and sports fees.

- Your child is not eligible for Siletz Tribal Youth Activity funds that are available to all Tribal youth regardless of where they reside (\$75 per year).
- When your child is an adult they **will not** be eligible for adult education, adult vocational training (AVT) and higher education funding.
- When your child goes to college, they would not be able to apply for Tribal Student Housing Assistance.
- There are many other benefits to being a Siletz Tribal member they would be unable to receive.

Mailing address updates for per capita checks

The last day to get your mailing address updated in time to not cause a delay in the mailing of your **per capita check is Friday, July 12, 2019**, by the end of the business day. Any address changes after that date will affect the mailing of the per capita check, causing a delay in receiving it.

Please see the information below about address changes and Missing Moccasins. For the full policy regarding per capita checks, please see the Tribal Member Distribution Ordinance on the Tribal website – ctsi.nsn.us under Government Listings > Tribal Ordinances.

Address changes

If you have recently moved, even if you have a forwarding address on file with the post office, please get your Address & Contact Information Update form in as soon as possible. You can get the form on the Tribal website, from any Tribal office or contact the Enrollment Department to have one mailed to you.

All address updates must be in writing to ensure that you have requested the address to be changed. This is for your own security.

As a note, "General Delivery" is **not** acceptable as a mailing address as it is only temporary and the post office will only hold the mail for a limited time for delivery. We have had a large amount of "General Delivery" mail returned and this is not effective in getting mail to Tribal members when we need to. It is much better to rent a post office box if you are not able to use a permanent address somewhere else.

If this is a concern for you or someone on the Missing Moccasin list, call 800-922-1399, ext. 1258, or 541-444-8258 and we will work with them to figure out a permanent address solution.

Help us find the Missing Moccasins!

If someone does not have a good address and phone number on file with Enrollment, that person is considered a "Missing Moccasin." Please check the list on the Tribal website for anyone you might know.



Scan the QR code above with your smart phone's camera to see the most recent Missing Moccasins list!

Missing Moccasins do not receive their per capita check on time! In addition, Missing Moccasins do not receive this newspaper, election mail, 1099 forms and other important mail from the Tribe.

Are you a parent of a minor Tribal member who did not receive a statement of their minors' trust account earlier this year? It could be that your **child** is a Missing Moccasin. The list is updated monthly and more frequently in July and August.

How much is per capita going to be?

The amount of the per capita payment is calculated on July 1, taking into account the amount to be distributed, the number of enrolled Tribal members alive on that day and postage costs.

On Monday, July 1, after 12 p.m., you can call 541-444-8224 to hear an automated recording of the amount as well as going to the Tribal website, under the opening page of the member area login, for the written announcement.

Where is my per capita check?

Per capita checks will be mailed Wednesday, July 31, to the address on file with the Enrollment Department as of July 15, 2019, unless an address update is submitted.

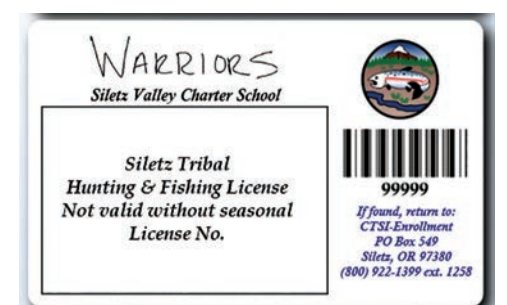
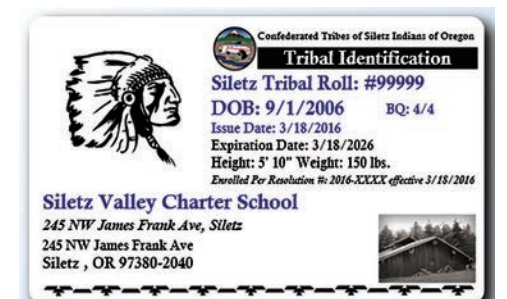
- The Tribal Member Distribution Ordinance requires distribution of checks to be initially **mailed**; therefore, it **cannot** be picked up at the Siletz Tribal office. Per capita checks **cannot** be direct deposited.
- Mail from Siletz takes as long as four days to get to an address in Portland, Salem and Eugene. Please allow for the "snail mail" time before calling to see where your per capita check is.
- If you are a Missing Moccasin as of Friday, July 12, your check will be held until an updated address is submitted. If you are a "Missing Moccasin" and update your address between Monday, July 15, and Wednesday, July 31, the per capita check will be **mailed on Thursday, Aug. 1, 2019**. All other Missing Moccasins who update their address after Aug. 1, 2019, will have their checks mailed when the address update is received.
- The adult Missing Moccasin list is now on the Tribal website on the Enrollment page under Government Listing. Please check there to see if you or anyone you know is listed.
- Policy states you must wait 15 business days (in the case of per capita checks until Aug. 22, 2019) from the time of mailing before you can submit a request for a "stop payment" to Accounting and have the check re-issued. This allows time for the check to be returned if it is "undeliverable" at the address to which it was mailed.
- If your check is returned as "undeliverable," you must submit an address update to Enrollment in order to have your check re-mailed.

Do you have a Tribal ID card?

You can obtain your Siletz Tribal ID three ways. This is for adults and children – make plans to get yours today if you do not have one.

- Come to the Siletz administration between 8 a.m. and 4:30 p.m. to get your Tribal ID in person the same day. If you are planning to travel to Siletz, you should call ahead to make sure the ID machine is at the office as occasionally it is taken to a Tribal event to issue ID cards at the event.
- Contact your local area office in Eugene, Salem or Portland to make sure the staff member is available for when you plan to go to the office. Have some other form of ID with you so they can confirm your identity. They will take your photo and capture your digital signature. These will be sent to the Enrollment office in Siletz. Your ID card will be printed in Siletz and mailed to you via Priority® Mail. You will receive your ID card in a couple days.
- If you are unable to go to a Tribal office, there is a form on the Tribal website to request your Tribal ID. You will need to have someone take your photo with a digital camera or smart phone; additional instructions are on the form. Your signature will need to be notarized and a copy of another form of ID mailed so we can confirm the photo emailed to us is you. The card will be sent to you via Priority® Mail and you will have your card in a couple of days.

The good thing is that with this updated system and technology, should you lose your card or move and need an updated card with your new address, just call us and we can mail it to you!



There is a \$5 fee for a **replacement** ID card. Every Tribal member can have one Tribal ID per calendar year at no charge. If you have to update your Tribal ID for a name change, new address or an updated photo, the Tribal ID is **not** considered a replacement card and there is no fee.

Having a reprint of the same card that was previously issued within the same calendar year is considered to be a replacement card that would require the \$5 fee to be paid. Staff will take into consideration catastrophic events for loss of a Tribal ID card to waive the replacement fee.

There is a brochure on the Enrollment page of the website detailing the benefits of having a Tribal ID card.

Continued on next page