

# TRIBAL COUNCIL TIMESHEETS

4	4			2/23	NCAI/Mary Pavel
3.5	3.5			2/24	NCAI
4.5	4.5			2/25	NCAI/Darlene Hooley
3	3	11		2/26	Native Tribal Leaders/College Pres.
2	1.75	3		2/27	Darlene Hooley, Investment Comm.
2.5	2.5	2		3/2	LLC/joint mtg. Grand Ronde
.75	.75			3/4	TC, phone conf. call
2	2	2			Read packets

## Rosemary B. Landis – 2/3/04-2/29/04

TC	Ind	Gmg	Tvl		
1	1	1		2/3	Read packets
3	3		5.5	2/4	STBC, economic development
3	3	3	8	2/6-7	STGRA, donations, Health Board, General Council, FYI elections
9.5	9.25		8	2/9-10	ATNI, Special TC, ATNI
5.25	5.5		2	2/11	ATNI
3.5	3.5		2	2/12	ATNI, BIA budget, read packets
		6	6	2/13	Gaming wkshp., Special TC
1.5	1.5		7	2/17	Health wkshp.
1	1	1		2/18	Read packets
7	6.75	3.5	5.75	2/19-21	STGRA, OR Gaming, Regular TC, gaming event, Steve E.
14.5	14.5		11.5	2/22-26	NCAI, Capitol Hill appointments
1.75	1.75	1	6	2/27	Mtg. w/Darlene Hooley, read packets
			5.75	2/28-29	Gaming event

## Alfred Lane III – 2/9/04-3/4/04

TC	Ind	Gmg	Tvl		
1.75	1.75			2/9	Special TC
		6	2	2/13	Gaming – TC
1.75	1.75			2/17	Health Board
4	4			2/20	Regular TC
4	4			2/21	Regular TC
.5	.5		2	2/27	Hooley mtg.
1	1			3/3	Read packets
.5	.5			3/4	Special TC, conference call

## JoAnn Miller – 2/8/04-3/4/04

TC	Ind	Gmg	Tvl		
3	3			2/8	Health Board, General Council
3	1			2/9	Job interview, Special TC
1	1	2		2/10	Packets
2.5	2.5	1		2/11	Sign checks, packets
		6	2	2/13	Special TC
		2		2/14	Packets
		4	2	2/19	Oregon Gaming Alliance
4	4			2/20	Regular TC
3.5	3.5			2/21	Regular TC
1.25	1.25			2/23	Job interview
.75	.75			2/24	Sign
1	1			2/25	Sign checks and documents
1	1	1	2	2/26	STGRA, charter school open house
.75	.75		2	2/27	Darlene Hooley luncheon
1	1			3/1	Review packets
1	1		3	3/2	Grand Ronde mtg.
1.5	1.5	1		3/3	Sign, packets
1	.1			3/4	Conference call, sign

## Delores Pigsley – 2/8/04-3/3/04

TC	Ind	Gmg	Tvl		
1	1		2	2/8	Mail, calls, travel to Siletz
7	7		2	2/9	Admin, Special TC
2.25	2.25	.5	2.5	2/10	Mail, calls, check signing, admin
.5	.5	2		2/11	Mtg. at Capitol, mail, calls
2.5	2.5	2	2.5	2/12	Calls, mail, agenda prep, U of O event
		6	2.5	2/13	Special TC – Lincoln City
		1.5		2/14	Read reports
2.5	2.5			2/16	Agenda items, mail
2	2			2/17	Gov. office mtg., mail, agenda items
2	2		4	2/18	Willamette Nat'l Forest mtg., admin
2	2	2	2.5	2/19	Oregon Gaming mtg., prep for TC
4	4		2	2/20	Regular TC – Siletz
3.75	3.75	2		2/21	Regular TC – Siletz, admin
			3	2/22	Travel to Washington, D.C., for NCAI
4	4		9.75	2/23	NCAI mtgs., other mtgs.
4	4			2/24	NCAI
4	4			2/25	NCAI, mail
			11	2/26	Return from Washington, D.C.
2.25	2.25		2.5	2/27	Investment Comm., lunch w/D. Hooley
1.5	1.5	1		2/28	Mail
3.5	3.5			3/1	Mail, calls, reports, agenda items
2	2		8.5	3/2	Economic development w/Grand Ronde, travel to Phoenix
4	4			3/3	BIA budget mtg.

## Tips on Scheduling Appointments at Chemawa Health Center

The new system of making appointments began in January with much success and some difficulties as well. The general consensus is that it's a good system with many improvements, but still has problems for us to work through.

Here are some suggestions to help you access the clinic and get your appointments when you need them.

When you see your provider, be sure to get a **blue slip**. Your provider should complete it with his/her name, request for the date of your next appointment, how much time is needed, and whether or not you need to fast. Bring this slip to the clerk at the front desk. The week before you should call for an appointment, this form will be mailed to you as a reminder.

**Please call on the day you receive this blue paper.** Have it with you when you call. The clerk will help you make an appointment within the week. It's not necessary to call on the same day you want to be seen if you've called when you receive the notice.

The call line for urgent same-day appointments opens at 7:45 a.m. If you call just to tell us you received your blue reminder slip, please call later in the day.

When you call for an appointment, many calls could be coming in and you might be put on hold. **Do not hang up**, but remain on the line until the clerk returns. This way, you don't lose your place in line. The clerk should be back in only a few minutes. Be sure to call for an appointment **before your medication runs out**.

If you or a family member are ill and need to be seen, please call us to get an appointment. The clerk probably will transfer you to a nurse. Please give as much information about how you feel or what you need to the nurse. As a medical person, she'll give you the proper attention.

If you or a family member are not ill when you call for an appointment, the best days to get one are Tuesdays (but not after a Monday holiday), Thursdays, and Fridays. We're usually very busy every Monday and on Tuesdays after holidays. On Wednesdays, we're only open in the morning.

**Note: The information above is relevant to the Chemawa Health Center in Salem, Ore. The Siletz Clinic has not changed the way it schedules appointments.**