

JOB OPENINGS

POSITION ANNOUNCEMENT

POSITION: Gaming Commission Member
LOCATION: Lincoln City, Oregon
SALARY: \$37,400 annually
SUPERVISOR: Siletz Tribal Council

POSITION BACKGROUND: Under the Indian Gaming Regulatory Act and National Indian Gaming Commission regulations, tribal governments are responsible for regulating gaming conducted on Indian lands. The Confederated Tribes of Siletz Indians has established a governmental regulatory framework under which gaming will be conducted. This includes adopting a Tribal Gaming Ordinance, comprehensive regulations, and establishing a Tribal Gaming Commission, whose function is to ensure compliance with all rules and regulations governing the gaming enterprise.

MINIMUM REQUIREMENTS: Bachelor's degree in business administration, public administration, or related field, or two years progressively responsible, executive level, policy making position, and must be able to read and comprehend various reports and documents pertaining to Indian gaming. Must be able to read and objectively evaluate employment applications and background investigation reports. Must be able to work cooperatively as a member of a team. Applicant will be asked to review

Elder, con't from page 16

delivery of food service for breakfast and lunch and will eat with children. May ride the bus during the morning and afternoon route to monitor children and guide and direct behavior. Must assist with supervising children, ensuring that no child is ever left alone. May perform minor cleaning duties and assist with classroom preparation.

OPENING DATE: 12/20/99
CLOSING DATE: 1/14/00

and evaluate a simple application. Must satisfactorily pass a criminal history background check to be conducted independently of the Siletz Tribal Gaming Commission.

RESPONSIBILITIES: Major duties of the Gaming Commission are set forth on page 26 of the tribal/state compact. Each member must work with other members as a team in carrying out these duties to ensure that: all relevant laws are complied with; physical safety of patrons and personnel employed by the establishment is maintained; assets transported to and from the gaming facility and cashier's cage department are safeguarded; patrons and property are protected from illegal activity; persons suspected of crimes are detained and law enforcement authorities are notified; any and all unusual occurrences within the gaming facility are recorded in indelible ink in a bound notebook from which pages cannot be removed and each side of each page of which is sequentially numbered; the logs relating to surveillance, security, cashier's cage, credit, machine (showing when video machines opened), and machine location are maintained; an updated list of persons barred from the gaming facility, either because of their honesty, security and integrity of gaming

operations, is established and maintained, and furnish the list to the state; an annual audit by a certified public accountant is conducted; maintain a closed-circuit television system in the cash room of the gaming facility and provide copies of floor plan and TV system according to state regulations; security for the cashier's cage is maintained in accordance with industry standards; sufficient security personnel are employed and trained; a method for resolving disputes with players is established subject to state review and approval. In general, specific tasks such as conducting investigations, performing audits of business transactions, etc., will be conducted by the commission and staff, or the tribal monitor. The commission will review reports and take appropriate action based on those reports. As a commission member, he/she will take testimony and conduct hearings, establish minimum control standards, review investigative reports, and establish or approve rules of various games. As a member, he/she will evaluate each issue objectively, insulate him/herself from tribal politics, and not interfere with the ongoing operations of the gaming enterprise.

OPENING DATE: 12/17/99
CLOSING DATE: 1/21/00

The following applies to all job openings in this issue of Siletz News:

EVALUATION CRITERIA: The following criteria will be used to identify the best-qualified applicant:

- | | |
|---------------|---------------------|
| A. Education | D. Work Performance |
| B. Experience | E. Performance Test |
| C. Training | F. Interview |

HOW TO APPLY: All applicants must submit a tribal "Application for Employment Form." Applications must be postmarked by the closing date. **To receive credit for training or education, documentation must be provided.** If applying for more than one position, separate applications will be required for each position.

SEND APPLICATIONS TO:

Confederated Tribes of Siletz Indians
Attn: Personnel Officer
P.O. Box 549
Siletz, OR 97380

All persons selected for employment must pass the drug testing procedure described in the tribe's personnel manual before being hired. A valid driver's license will be required by the date of employment. The high school diploma/GED requirement will be waived for tribal elders.

The tribe's Indian Preference Policy will apply. Tribal government will not discriminate in selection because of race, creed, age, sex, color, national origin, physical handicap, marital status, politics, membership, non-membership in an employee organization.

For more information and tribal application, call the job line at 541-444-8296 or 1-800-922-1399.