

# Questions YOU Can Ask During an Interview

1. Please describe the duties of the job for me.
2. What kinds of assignments might I expect during the first six months on the job?
3. Does your company encourage further education?
4. How often are performance reviews given?
5. What products (or services) are in the development stage now?
6. Have you cut your staff in the last three years?
7. How do you feel about creativity and individuality?
8. Do you offer flextime?
9. In what ways is a career with your company better than one with your competitors?
10. Is this a new position or am I replacing someone?
11. What is the largest single problem facing your staff (department) now?
12. May I talk with the last person who held this position?
13. What do you like best about your job/company?
14. Once the probation period is completed, how much authority will I have over decisions?
15. Do you have plans for expansion?
16. What are your growth projections for next year?
17. Has there been much turnover in this job area?
18. Do you fill positions from the outside or promote from within?
19. What qualities are you looking for in the candidate who fills this position?
20. What skills are especially important for someone in this position?
21. What characteristics do the achievers in this company share?
22. Is there a lot of team or project work?
23. Will I have the opportunity to work on special projects?
24. Where does this position fit into the organizational structure?
25. How much travel, if any, is involved in this position?
26. What is the next course of action? When should I expect to hear from you or should I contact you?

(From "Questions to Ask Employers," *Career Development Guide*, CASS Communications, Inc.)



**Thinking 3 years down the road?  
Good, we already have something in common.**

**It's all about making an impact.**

**Graduate School and Career Fair Event—Wednesday, November 4, 11:00 a.m. – 4:00 p.m., ERB Memorial Union  
Application/resume deadline: Thursday, November 5 to the Career Center by 12 noon.**

If you're constantly thinking about the future, here's a chance to actually do something about it. Come be a part of a leading global management and technology consulting organization—Andersen Consulting.

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