

Care should be taken when packing belongings for a move

Planning and forethought can result in a more organized moving experience

PACKING SUPPLIES

- Tissue paper and unprinted newsprint (newsprint ink can soil and even damage some items)
- 2 inch plastic packaging tape (to assemble and close cartons)
- Masking tape
- Utility knife
- Permanent markers

Boxes

- 1.5 cubic foot boxes (book box). Use for heavy or dense items including books, records, shoes, canned goods, kitchen canisters, small appliances and hand or power tools.
- 3 cubic foot boxes. General purpose size. Good for lampshades, pots and pans, kitchen utensils, etc.
- 4.5 and 6 cubic foot boxes. For large, light-

weight items such as pillows and bedding. Do not overload.

- Dishpacks specially designed with cell dividers for transporting dishes, glasses, bowls and other kitchenware. Also good for lamps, small pictures, knick knacks, light appliances.

PLANNER

- Have an inventory session. Decide what to move, what not to move.
- Schedule a moving sale for items you won't move. Donate other items to charitable organizations.

- Make arrangements to discontinue:

- EWEB/SUB
- Garbage collection
- Local and long distance phone service

- Mail change-of-address cards to:

- Post Office
- Social Security Office
- Insurance companies
- Credit cards
- Magazines

Mail-order accounts

- Defrost refrigerator and freezer and allow thorough air-drying to prevent mildew. Arrange for disposal of frozen foods (sell, give away or eat). Clean oven.
- If you are moving home, have your car serviced and have proof of insurance in car.
- Remember to pack a box of the basics you'll need on move-in day (tools, paper products, all-purpose household cleaners, etc.). Be sure to have it loaded last so that it will be first off at your new home.

PACKING

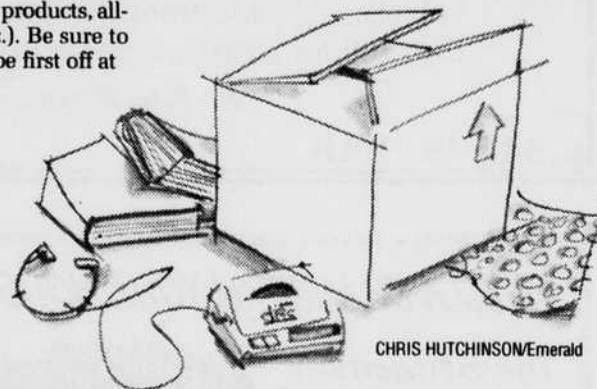
Personal computers

- Back up software and data files.
- Park the hard drive.
- Insert cardboard or an old disk into disk drive(s).
- Unhook all cables and power cords.
- Use static-free packing materials.
- Remove printer ink cartridges.

CD players/VCRs

- Never transport CD players with CDs in them, or VCRs with tapes left inside.
- Pack CDs or VCR tapes in separate small cartons suitable for books.

Source: "Moving You in a New Direction," North American Relocation Services.



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