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1991 Graduation



Specialized skills important for future

Economists might be projecting an employee's market in the future, but anyone who's looking for a job now knows it's tough.

With budget (and staff) cuts becoming more common, workers need to brush up and sharpen their skills. That does not mean you have to study to become a rocket scientist—fortunately, some of the skills most in demand also are the most basic.

LEARN THE FACTS
 Grammar and arithmetic figure to be the keys to a job

in the '90s.

Although economists project a shortage of workers and keen competition among employers for qualified applicants, only those workers with good basic skills will benefit.

"There is no question, you are going to have to know how to write an English sentence and you have to be able to add numbers and figure percentages," said Robert Arnold, chairman of the Center for Continuing Study of the California Economy research

firm.

"Anybody who thinks he can survive in this society without those basic skills is deluding himself," Arnold added.

GOOD COMMUNICATORS

Good communication and interpersonal skills are among the most sought after, said Robert Half of International Inc., a recruiter of accounting, information systems and

Turn to SKILLS, Page 11B

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