STILL TO COME IN THE AMERICAN EXPRESS REAL LIFE PLANNER

Now that you've taken some time out to let us help you put some quality time back into your day, it's time to look ahead to future installments of *The American Express Real Life Planner*. We'll start off next semester with a look at community commitment in our February installment, and we'll offer tips on how you can give something back—to your community, your university, your home town—once you're off on the road to success. Sometimes the rewards of success are sweetest when you put them to work for something you believe in, and we'll be on hand to help you sort out your renewed sense of civic-mindedness.

In March we'll celebrate the rites of Spring with a primer on health and fitness designed to help you stay sound of mind and body. It's not easy to stay fit when you're adjusting to the peculiar grind of real-world living, but we'll show you how. And, our calendar tells us that by April you'll be looking to let your hair down for some extra-strength relaxation, so we'll serve up some easy-to-afford and easy-to-enjoy vacation ideas to guide you into good old Summertime, when the livin' is easy.

Remember, if you've missed out on an installment of *The American Express Real Life Planner*, or if you plan to be off campus next semester, you can write to *Newsweek On Campus*, 444 Madison Avenue, New York, NY 10022 for back and future copies. Stay with us through the next three issues of *Newsweek On Campus* next semester. They'll again be some of the most important issues of your life because they'll deal with the some of the most important issues of your life.

RECOMMENDED READING

- **HOW TO GET CONTROL OF YOUR TIME AND YOUR LIFE**, by Alan Lakein (New American Library)
- **THE ONE-MINUTE MANAGER**, by Kenneth Blanchard and Spencer Johnson (Berkeley Books)
- **TIME IN, TIME OUT, TIME ENOUGH**, by Pat Rossele Materka (Prentice-Hall)
- **TIME MANAGEMENT FOR EXECUTIVES**, by Lauren R. Januz and Susan K. Jones (Scribners)
- **ABOUT TIME**, by Alec Mackenzie and Kay Cronkite Waldo (McGraw-Hill)
- **THE ORGANIZED EXECUTIVE:** New Ways to Manage Time, Paper and People, by Stephanie Winston (Norton)
- **GETTING ORGANIZED**, by Stephanie Winston (Norton)
- **FREE TIME:** Making Your Leisure Count, by Jan Gault (John Wiley & Sons)
- **WORKING SMART:** How to Accomplish More in Half the Time, by Michael LeBoeuf (Warner Books)
- **HOW TO PUT MORE TIME IN YOUR LIFE**, by Scott Dru (Rawson, Wade)
- **MANAGING MANAGEMENT TIME**, by William Oncken, Jr. (Prentice-Hall)
- **EXECUTIVE TIME MANAGEMENT:** Getting 12 Hours Work Out of an 8-Hour day, by Helen Reynolds and Mary E. Trammel (Prentice-Hall)

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