

Public hearings scheduled on proposed administrative memos

By KEN VAN OSDOL
Of the Emerald

A hearing scheduled next month will give the public an opportunity to review the University's proposed Administrative Memos. The streamlined administrative guidelines replace the former University Administrative Manual.

The Memos contain material from the Administrative Rules of the Oregon State Board of Higher Education, Oregon Revised Statutes and the Administrative Manual. The Memos are an attempt to "codify, modify and simplify the basic rules under which we (the University) operate," according to Harry Alpert, vice-president for academic affairs and provost.

Among other things the proposed Memos define the duties of the President and staff of the University, describe their academic ranks and titles, and describe rules concerning recruiting, appointing, promotion and tenure of academic employees. The Memos also discuss policies governing student enrollment and activities.

Herb Penny, assistant to the vice-president for administration and finance, is largely responsible for the work involved in compiling the Memos. The Memos should become effective soon after the hearing or by the end of March, according to Penny. He said the hearing will give people a chance to offer suggestions of additional material or amendments to the document. Penny, who has worked on the Memos for about a year, said comments will be gathered and reviewed before

changes are made in the final draft of the Memos.

The Memos do not cover all administrative matters at the University. Other policy documents and information sources are available and will supplement the Memos. The Memos' basic purpose is to serve as a reference for general administrative guidelines in a handy, readily usable format.

The public hearing on the proposed Memos is scheduled on March 8 and will be held from 10 a.m. to 11:30 a.m. in Room 101 of the EMU.

Alpert said, "Some might use the hearing as an opportunity to raise objections to material already contained in existing administrative documents," but he added that he doesn't expect any major problems.

Even if some people don't like the University's rules or policies as they are presently written, the hearing won't be the time or place to raise questions concerning them, according to Penny. He said objections of that nature concern Oregon State laws and policy rules of the State System and they would have to be "handled by administrative bodies outside the University."

Copies of the ext of the new Memos, which replace the hefty, cumbersome and poorly organized Administrative Manual, are on file and open for the public to inspect at various points around the University. Copies are available at the University Library, Johnson Hall, and in the ASUO offices on the third floor of the EMU.

The public is invited to submit written suggestions, comments of proposed alternations to Vice-president Ray Hawk's office in Room 110 Johnson Hall before 5 p.m. Wednesday, March 7.

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Intercept not self-sufficient, but the potential is there

With their salaries paid by a federal work incentive program and using their own cars for transportation, Bill Lingle and Steve Trimmell operate Project Intercept, the University's paper recycling program.

The program is currently recycling between one and a half and three tons of paper each week, said Lingle.

The school calendar affects the amount "tremendously," he said. The amount is usually highest during the middle part of the term and drops off during finals week and holiday periods.

Although the program is not yet self-sufficient, "the paper is here to pay" for a self-sufficient program said Lingle in an Emerald interview.

He said the University Physical Plant estimates 25 tons of waste is collected daily on campus. Lingle stated that various studies indicate 40 to 60 per cent of the waste is recyclable paper.

At current prices Lingle felt the program would have to recycle a minimum of 25 tons of paper to be self sufficient.

Paper is collected from virtually every building on campus, said Lingle, although they get more operation from certain buildings. Recyclable paper is only collected from three of nine floors in PLC, he commented.

Persons who have paper they would like to recycle should leave a message at the Survival Center, 686-4356, and the paper will be picked up in two or three days, said Lingle.

The program recycles notebooks, manila folders and envelopes, IBM printouts, data

processing cards, newspapers, mimeo and ditto paper and other paper that is not slick, brightly colored, heavy or pulpy, said Lingle.

Lingle put special emphasis on the recycling of IBM printouts and data processing cards. He said the present price per ton for these is five times higher than the price for ledger paper.

Every Friday afternoon the paper is loaded onto a truck provided by the University and taken to the "paper broker" in West Eugene, said Lingle.

The physical plant "is really dependable on getting the truck to us on Friday," said Lingle.

The project hopes to have a truck of its own in the near future, said Lingle. The project is "inefficient" now because they can't take large loads out to the broker except on Friday.

He cited an example where they will pick up a ton of newspapers from the library newspaper reading room during the middle of the week and have to transport it to their storage area on the EMU loading dock. They handle each piece of paper three or four times.

Lingle said the "salaries are paid by the University, which is in turn reimbursed by the federal program. He stated the salaries are subject to review every three months. He expects the program to be funded by the federal government through next fall.

The problem of recycling will be solved eventually, said Lingle. He believes in "10 or 20 years" all University waste will be recycled.

Meanwhile Project Intercept will continue to recycle the University's waste paper.

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